

Richmond Board of Trustees
Regular Meeting
Thursday, September 14, 2023
Open Session 6:00 P.M.
The meeting will be held in the **Resource Room**.

The Board of Trustees of the Richmond School District welcomes you to this meeting. Members of the public may be heard on any item on the Board's agenda. Comments of the public on an item that appears on the agenda will be allowed during consideration of that item by the Board. While not required, the Board would appreciate it if you would identify yourself with your name and your address when addressing the Board.

1. **Open Session Call to Order at 6:00 p.m.**
 - 1.1 Flag Salute
2. **Public Comments**

This is an opportunity for any member of the public to address the Governing Board on any matter not on the agenda but which is within the jurisdiction of the Board.
3. **Approval of Agenda**
4. **Reports from Richmond Organizations and Staff**
 - 4.1 **RCA**
 - 4.1.1 RCA Report
 - 4.2 **Superintendent/Principal Report**
 - 4.2.1 First week of instruction/ Back to School Night
 - 4.2.2 Electives
 - 4.2.3 County In Service Day Sept 22 @ LCC
 - 4.2.4 ELOP update
 - 4.3 **Director of Buildings and Grounds**
 - 4.3.1 Director of Buildings and Grounds report
 - 4.3.2 Update Facility Projects – Gym floors
 - 4.3.3 Surplus - Ovens, Milk Cooler, Dividers
 - 4.4 **Certificated Staff and Classified Staff Report**
 - 4.4.1 Certificated Staff Report
 - 4.4.2 Classified Staff Report
5. **Curriculum/Student Performance**
 - 5.1 MAP Testing September

6. **Business**
 - 6.1 Approval/Discussion of 6th Grade Camp at Eagle Lake -
October 4th - October 6th ACTION
 - 6.2 Approval/ Discussion of 23/24 Fundraising Calendar ACTION
 - 6.3 Consideration for open public hearing concerning the
Sufficiency of Instructional Materials for the 2023-2024
School Year ACTION
 - 6.3.1 Discussion and Review of Sufficiency of Instructional Material
 - 6.3.2 Input of Community Members, Staff, and Board
 - 6.3.3 Close Public Hearing ACTION
 - 6.4 Approval/Discussion of **Board Resolution 23/24-2
Sufficiency of Instructional Material** ACTION
 - 6.5 Approval/Discussion of Unaudited Actuals ACTION
 - 6.6 Approval/Discussion of **Board Resolution 23/24-3 adopting the
GANN Limit** ACTION
 - 6.7 Approval/ Discussion of Resignation of Facility Manager ACTION
7. **Minutes**
 - 7.1 Approval of minutes of the regular meeting on
August 10, 2023 ACTION
8. **Policy**
9. **Warrants**
 - 9.1 Approval of warrant list(s) for September ACTION
10. **Correspondence**
 - 10.1 Letter from Patricia Gunderson, County Superintendent of Schools,
regarding the approval of the Richmond Elementary School District's
2023-24 Adopted Budget and Local Control and Accountability Plan
(LCAP).
11. **Information: Comments from Board Members**
12. **Closed Session**
 - 12.1 Pursuant to Government Code Section 54954.5, the Board will meet
regarding Public Employee Evaluation of Performance -
- Superintendent/Principal
13. **Reconvene to Open Session**
 - 13.1 Announcement of action taken in Closed Session
14. **Adjournment**

October Meeting

- Review CBEDS Enrollment

2023 Meeting Calendar

October 12, 2023

November 9, 2023

December 14, 2023

Richmond School District Exhibit 6153.1
Request for Board Approved School Sponsored Trip

Per policy 6153 those field trips that require to travel overnight must be approved in advance by the Board of Trustees.

Destination Eagle Lake Camp Facility **Dates of trip** October 4 - 6th, 2023
Teacher Solomon **Grade** 6th

Attach the proposed itinerary. How does it relate to curricular objectives and standards for your grade level?

6th Grade Outdoor Science Camp is aligned with the 6th Grade Science curriculum which focuses on Earth Sciences. Attached is the itinerary from the previous year. This year we have the benefit of having specialist from the Forest Service, BLM, Cal Fire, Federal Trapper, and Fish and Game, who will be providing specialty specific sessions for the students.

Number of students going 17

Number of adults 8

Are there any students that cannot go or will need special arrangements? Describe

Transportation: (circle) Parent Drivers Lassen High Bus Bus line Cost 0

Overnight Lodging: Describe accommodations Cost \$61.75

Will stay at the cabins provided by LCOE's Eagle Lake Facility.

Food/meals: Describe arrangements being made for all meals and snacks. Cost \$600.00

We will have parent cook and a predetermined menu for the three days that we are at camp. Menu from last year is attached.

Fees: List all expected entry fees, registration costs, and ticket prices. Cost \$761.25

Please see attached -

Total Cost: \$761.75

Funding: Describe any fundraising that is planned or any student contribution that is needed.

This year 6th Grade is anticipating hosting a dance to off set the cost.

General Fund	<u> </u>
Fundraising	<u>✓</u>
Family	<u>✓</u>
(Check One)	

6th Grade Camp at Eagle Lake
October 5-7, 2022

Teacher: Mrs. Solomon
Students: 25 students

Day 1

8:00-8:30	Meet in front of gym, Pack up vehicles
8:30-9:15	Leave, Travel to drop-off point
9:15-9:30	Hiking rules & plant key walk/animal evidence
	Mrs. Hutchinson/Students
9:30-1:00	Identify plants & trees as we hike to tunnel
	Predator & Prey Game, Snack/Water
	Hike to camp
	Lunch
10:00 - 10:30	Parent meeting
	Parents/Mrs. Solomon
1:00 -1:30	Move-in, Tour of Camp
	Mrs. Solomon/Students
1:30-2:30	Meeting/Crafts/Team Building
	Mrs. Solomon/Mrs. Hutchinson
2:30 - 3:00	Snack/cabin time
3:00-4:30	Presentations:
	Animal Trapper-George Alfonso
4:30-5:15	Mrs. Solomon- mammal adaptations
5:15-5:45	Set traps
	Mrs. Solomon/Students
5:45-6:30	Team building games - Mrs. Solomon
6:30-7:00	Dinner
	Runyan/Parents
7:00 - 7:15	Cabin Time
	Parents
7:15-7:45	Town Hall - All
7:45- 8:45	Campfire/Legends & Skits/Songs/Smores

8:45-9:45 Showers/Cabin/Bedtime
Parents

Day 2

7:00-7:30 Wake up, Hot cocoa in kitchen
7:30-8:00 Breakfast

8:00-8:15 **Runyan/Parents**
Cabin Time, Work in journals
Parents

8:15-9:00 Check & discuss traps

Mrs. Solomon

9:00-1:00 Presentations: switch after 40 minutes

Cal Fire -

LNFS -

BLM -

Mr. Divine - Fish Dissection

Mrs. Solomon - Animal Adaptations

Lunch

1:00-1:30 **Runyan/Parents**

PH of the Lake/Lab

Mrs. Solomon

2:30-4:30 Groups 1,2 -

Maps with Mrs. Bauer

Groups 3,4

Microscopes with specimens/Mrs. Solomon

45 mins then switch

Walk to Tunnel

Mrs. Solomon/Parents

Kick ball

Dinner

5:30-6:15 Cabin Time

6:15-6:45 night walk

7:15 - 8:15 **Mrs. Solomon/Parents**

9:15 - 10:00 Showers/Cabin/Bedtime

Day 3

7:00-8:00 Wake up, Clean cabins, bring luggage to cement pad

8:00-8:30 Breakfast - get sack lunches ready

8:30-9:00 Clean up camp/Evaluations

9:00-10:30 **Presentation:**

Mr. and Mrs. Myers - CPR certifications

10:30-1:00 Get lunches - students hike out

1:00-2:00 Leave, Travel to school

Day	Breakfast	Lunch	Dinner	Dessert
Wednesday	At home	Sack lunch from home	Spaghetti Salad with Ranch French Bread	Smores
Thursday	Pancakes Eggs Bacon muffins	Ham/Turkey and Cheese sandwiches Chips Fruit	Hamburgers Hot dogs Salad Fruit	Brownies
Friday	Breakfast Burritos	PB&J Fruit Chips Cookies	At home	
Notes	Drinks will be orange juice, hot chocolate, milk and coffee for the adults			No Food in the Cabins!!! Camp 10/5-7, 2022

6th Grade Camp 2023 Projected Costs

Food: \$600.00

Science supplies: \$100.00

Facility rental: \$61.75

Total: \$761.75

Student contribution $\$45 \times 16 = \720.00

Fundraising Calendar

23/24 (09/14/2023)

The purpose of this calendar is to provide our families with an idea of what and when they may be solicited for donations or items for sale. Events may be added if the need arises.

August/September 8 th Grade Fundraiser (TBD) RCA Spirit Wear Sales** Book Fair Back to School BBQ - 8 th Gr. Back to School Cupcake Sales - 6 th Box Tops - RCA Leadership Fundraiser (TBD) General Student Body - Aces Game Fundraiser General/Leadership - Garden Flags	October RCA Halloween Carnival Box Tops - RCA	November Basketball Tourny Concessions - 8 th Gr. Initial yearbook sales Book Fair Box Tops - RCA
December Yearbook Sales Box Tops-RCA	January RCA Energy Raffle Yearbook Sales Box Tops - RCA Leadership Fundraiser (TBD)	February RCA Energy Raffle - (Closing Date TBD) Yearbook Sales Box Tops - RCA
March 7 th Grade Dinner - Date TBD Cupcake Sales - Date TBD - 6 th Grade Book Fair - Week of March Yearbook Sales Box Tops - RCA	April Yearbook Sales Spring Picture Day Box Tops - RCA	May Year Book Sales Box Tops - RCA

**Richmond T-shirts and Sweatshirts are available in the office and after school for sale throughout the year. Proceeds go to the RCA.

Adopted 09/14/2023

**RICHMOND ELEMENTARY SCHOOL DISTRICT
RESOLUTION 23/24-2**

Certification and Provision of Standards Aligned Instructional Materials

WHEREAS, the governing board of the Richmond Elementary School District, in order to comply with the requirements of *Education Code* Section 60119 held a public hearing on **September 14, 2023, at 6:00 PM** which is on or before the eighth week of school (between the first day that students attend school and the eighth week from that day) and which did not take place during or immediately following school hours, and;

WHEREAS, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

WHEREAS, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders (if the district or county office has a bargaining unit) in the public hearing, and;

WHEREAS, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the district/county office of education, and;

WHEREAS, the definition of “sufficient textbooks or instructional materials” means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English Learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

Subject	Adopted Texts
History-Social Science	Studies Weekly – K thru 4 th TCI – 5 th thru 8 th
Science	Twig – K thru 5 th Accelerate Learning – Stemsscopes 6 th – 8 th
Mathematics	Houghton Mifflin Expressions – K thru 5 th Big Ideas – 6 th thru 8 th
Reading/Language Arts	McGraw Hill – Wonders K thru 5 th McGraw Hill – StudySync 6 th thru 8 th

THEREFORE, it is resolved that for the 23/24 school year, the Richmond Elementary School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

PASSED AND ADOPTED this 14th day of September, 2023, by the Richmond Elementary School District Board of Trustees at Susanville, California, by the following vote:

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

I, Brian Boyer, Secretary to the Richmond Elementary School District Board of Trustees, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by said Board at a regular meeting thereof held on said date.

Brian Boyer, Superintendent
Richmond Elementary School District

RICHMOND SCHOOL DISTRICT
GENERAL FUND - 01
UNAUDITED ACTUALS NARRATIVE
YEAR 2022-23

	Unaudited Actuals		Total Fund
	Unrestricted	Restricted	
Beginning Fund Balance	\$ 1,665,436	\$ 231,026	\$ 1,896,461
Revenues:			
<i>LCFF Sources</i>	\$ 2,274,026	\$ -	\$ 2,274,026
<i>Federal Revenue</i>	\$ 27,188	\$ 46,461	\$ 73,648
<i>Other States Revenue</i>	\$ 43,912	\$ 471,470	\$ 515,383
<i>Other Local Revenue</i>	\$ 188,560	\$ 107,978	\$ 296,538
Total Revenue	\$ 2,533,686	\$ 625,909	\$ 3,159,595
Expenditures:			
Current:			
<i>Certificated Salaries Total</i>	\$ 732,550	\$ 75,173	\$ 807,723
<i>Classified Salaries</i>	\$ 297,446	\$ 117,248	\$ 414,694
<i>Employee Benefits</i>	\$ 453,627	\$ 138,725	\$ 592,352
<i>Books and Supplies</i>	\$ 97,772	\$ 116,277	\$ 214,049
<i>Services and other Operating Expenditures</i>	\$ 231,447	\$ 84,869	\$ 316,315
<i>Other Outgo</i>	\$ -	\$ -	\$ -
<i>Other Outgo - Transfers of Indirect Costs</i>	\$ (2,624)	\$ -	\$ (2,624)
<i>Capital Outlay</i>	\$ 95,974	\$ -	\$ 95,974
Total Expenditures	\$ 1,906,190	\$ 532,292	\$ 2,438,483
Excess (Deficiency) of Revenues over Expenditures Before	\$ 627,496	93,617	721,113
Other Financing Sources (Uses):			
<i>Transfers In</i>	\$ -	\$ -	
<i>Transfers Out (Def. Maint-14)</i>	\$ (327,188)	\$ -	\$ (327,188)
<i>Contributions (Resource 0200 & Resource 8150)</i>	\$ (168,701)	\$ 168,701	\$ -
Total, Other Financing Sources	\$ (495,889)	\$ 168,701	\$ (327,188)
Net Change in Fund	\$ 131,607	\$ 262,318	\$ 393,925
21/22 Audit Adjustments	\$ -	\$ -	\$ -
Revolving Fund	\$ 1,000	\$ -	\$ 1,000
District Ending Fund Balance	\$ 1,796,043	\$ 493,343	\$ 2,289,386

This is a summary worksheet detailing the beginning balance, revenue, expenditures, and ending fund balance for the General Fund. The supporting detail reports in the State reporting format are available for you to review. The General Fund consists of both Unrestricted and Restricted revenues.

Revenues - There was an increase in LCFF Revenue Sources from the previous fiscal year. Although the State Aid Apportionment, the district's main unrestricted revenue increased, the State reduced the 22-23 apportionment to the Education Protection Account (Resource 1400). This action by the State was opposite from the previous year. Expenses in the Education Protection Account were transferred to Resource 0000. A reminder that EPA is an unrestricted resource, all funds must be expended within the fiscal year. Also, please note that State Aid -Prior Year object increased as districts must clear prior year payables. These payables were set up in 21-22 primarily to the State. Federal and Other State Revenues increased through the year with the receipt of new funding in restricted categoricals. In addition, Local Revenues increased considerably in 22-23 as the district received \$83,333 under the PG&E Settlement due to the fires.

Expenditures - Expenditures increased from the prior year. This increase is due to the continuing increase in STRS and PERS, cost of purchasing extended subscription of the math curriculum, purchase of new chromebooks to replace chromebooks no longer supported, and the overall cost of goods and services due to inflation.

Transfers In - There were no Transfers In for the 22-23 school year.

Transfers Out - There are interfund transfers out to Deferred Maintenance, Fund 14, in the amount of \$27,187.73 and an additional 300,000 to cover the costs of the upcoming fuel tanks removal and parking lot project. Placing these funds in Deferred Maintenance will eliminate the risk of deficient spending from the General Fund.

Contributions - A Contribution was made to the restricted Plant Maintenance & Operations Resource (8150), this restricted resource covers the expenses for the Facility Manager and operating costs under this resource.

The net increase to the unrestricted ending fund balance is \$131,607. The restricted column has a balance of \$262,318. This consists of restricted funding received in 21/22 and 22/23 to be utilized currently and later years. In addition, there are unspent Special Education funds that will be budgeted to spend down in 2023-24. The District's unrestricted ending fund balance is **\$1,796,043**.

OTHER FUNDS

Student Activity Special Revenue Fund (Student Body Account)

- This fund has a beginning balance on July 1, 2022, of \$21,992.85. Revenues totaled \$22,098.15 and expenditures totaled \$23,289.38. The ending fund balance as June 30, 2023 is \$20,801.62.

Cafeteria Fund (13)

- The Cafeteria fund had a beginning balance on July 1, 2022, of \$37,925. Revenues totaled \$148,202 and expenditures totaled \$99,084 including a transfer out of indirect costs in the amount of \$2,624.05 resulting in a positive ending fund balance in Fund 13 of \$84,043.

Deferred Maintenance (14)

- The Deferred Maintenance fund had a beginning balance on July 1, 2022, of \$16,046. Revenues (interest) totaled \$150.47 and an interfund transfer in of \$327,188 resulting in an ending balance of **\$335,876**.

Special Reserve Fund for Other Than Capital Outlay Projects (17)

- The Special Reserve Fund had a beginning balance on July 1, 2022, of \$142,354. Revenues (interest) totaled \$1,561. This resulted in an ending fund balance of **\$143,915**.

Capital Facilities Fund (Developer Fee Fund) (25)

- The Developer Fee Fund had a beginning balance on July 1, 2022, of \$19,867. Revenues (interest and developer fees) totaled \$3,998 and expenditures totaled \$114. This resulted in an ending fund balance of **\$23,752**.

Special Reserve Fund for Capital Outlay Projects (40)

- This Special Reserve Fund had a beginning balance on July 1, 2022, of \$508,662. Interest revenue totaled \$8,554. This resulted in an ending fund balance of **\$517,216**.

Bond Interest and Redemption Fund (51)

- The Bond Interest and Redemption Fund has a balance of **\$11,544**. The District has paid off the bond regarding the building of the gymnasium. The auditor had recommended to keep this balance in this fund in case of any ancillary costs. The District will inquire as to the process of transferring this balance.

Tax Override Fund (53)

- The Tax Override Fund has a balance of **\$15,661**. The District has paid off the bond regarding the building of the gymnasium. The auditor had recommended to keep this balance in this fund in case of any ancillary costs. The District will inquire as to the process of transferring this balance.

**RICHMOND SCHOOL
RESOLUTION 23/24-3
RESOLUTION ADOPTING THE GANN LIMIT
RICHMOND ELEMENTARY SCHOOL DISTRICT**

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann amendment, which added Article XIII to the California Constitution; and

WHEREAS, the provisions of the Article establish maximum appropriation limitations, commonly called “Gann Limits,” for public agencies, including school districts; and

WHEREAS, the District must establish a revised Gann Limit for the 21/22 fiscal year and a projected Gann Limit for the 22/23 fiscal year in accordance with the provisions on Article XIII-B and applicable statutory law;

NOW BE IT RESOLVED, by the Governing Board of the Richmond School District that this Board does provide public notice that the attached calculations and documentation of the Gann Limits for the 22/23 and the 23/24 fiscal years do not exceed the limitations imposed by proposition 4;

BE IT FURTHER RESOLVED that the Superintendent/Principal of the Richmond School District provide copies of this resolution along with the appropriate attachments to interested citizens of this district.

September 10, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Brian Boyer, Secretary to the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of the resolution passed and adopted by the governing Board at a regularly called and conducted meeting held on September 10, 2023.

Secretary to the Board

	2022-23 Calculations			2023-24 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
A. PRIOR YEAR DATA 2021-22 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	2021-22 Actual			2022-23 Actual		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	1,366,633.37		1,366,633.37			1,399,851.03
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	189.12		189.12			180.11
ADJUSTMENTS TO PRIOR YEAR LIMIT	Adjustments to 2021-22			Adjustments to 2022-23		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)		0.00				0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
B. CURRENT YEAR GANN ADA 2022-23 data should tie to Principal Apportionment Data Collection attendance reports and include ADA for charter schools reporting with the district)	2022-23 P2 Report			2023-24 P2 Estimate		
1. Total K-12 ADA (Form A, Line A6)	180.11		180.11	180.11		180.11
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			180.11			180.11
C. CURRENT YEAR LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED	2022-23 Actual			2023-24 Budget		
TAXES AND SUBVENTIONS (Funds 01, 09, and 62)						
1. Homeowners' Exemption (Object 8021)	1,777.60		1,777.60	1,778.00		1,778.00
2. Timber Yield Tax (Object 8022)	390.12		390.12	623.00		623.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	112,717.71		112,717.71	135,377.00		135,377.00
5. Unsecured Roll Taxes (Object 8042)	6,050.78		6,050.78	6,158.00		6,158.00
6. Prior Years' Taxes (Object 8043)	30.42		30.42	65.00		65.00
7. Supplemental Taxes (Object 8044)	3,693.85		3,693.85	664.00		664.00
8. Ed, Rev. Augmentation Fund (ERAF) (Object 8045)	0.00		0.00	(22,957.00)		(22,957.00)
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	0.00		0.00	0.00		0.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)						
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	124,660.48	0.00	124,660.48	121,708.00	0.00	121,708.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	124,660.48	0.00	124,660.48	121,708.00	0.00	121,708.00
EXCLUDED APPROPRIATIONS						
19a. Medicare (Enter federally mandated amounts only from obj's. 3301 & 3302. do not include negotiated amounts)			17,594.12			17,594.12
19b. Qualified Capital Outlay Projects						
19c. Routine Restricted Maintenance Account (Fund 01, Resource 8150. Objects 8900-8999)	168,700.98		168,700.98	199,900.00		199,900.00
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)	168,700.98	0.00	168,295.10	199,900.00	0.00	217,494.12
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. LCFF - CY (objects 8011 and 8012)	2,148,468.00		2,148,468.00	1,975,679.00		1,975,679.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	898.00		898.00	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	2,149,366.00	0.00	2,149,366.00	1,975,679.00	0.00	1,975,679.00

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	2022-23 Calculations			2023-24 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals

Aug. 21st 2023

Dear Mr. Boyer

This letter is confirmation of my resignation as Facilities Manager of Richmond Elementary School District. My last day will be Sept 1, 2023. I am beyond grateful for my time here at Richmond School. It has been a joy to work with the students and staff in and outside of my formal capacity. I am excited for new opportunities, but leave with a heavy heart. It has been incredible to be here at the school. There is so much to say and so many things that can't be put into words. Thank you to Richmond School for everything all have done for my family. I wish the school all the best and hope to see you around!

Sincerely,

Tim Andersen

A handwritten signature in dark ink, appearing to read 'Tim Andersen', followed by a long horizontal line extending to the right.

RICHMOND SCHOOL BOARD OF TRUSTEES
REGULAR MEETING
August 10, 2023
MINUTES

CALL TO ORDER The meeting was called to order at 6:07 p.m. Led the flag salute.

MEMBERS PRESENT Sadie Albonico, Tracy Langslet, Adam Runyan, Daniel Bertotti, Nick McBride
(via telephone)

MEMBERS ABSENT N/A

OTHERS PRESENT Brian Boyer, Jeanette Goni, Tim Andersen, Brian Boyer, Amy Matchniff, Mandy Cox

PUBLIC COMMENT No Public Comment

AGENDA
APPROVAL MSCU (Runyan/Bertotti) approved the agenda.

RCA

RCA REPORT 4.1.1 The Superintendent provided an update on behalf of RCA. He informed the Board that RCA will be have the Opt Out Fundraiser again this year. He also announced that Kona Ice would be at the Back to School BBQ.

Superintendent Report

INTER-DISTRICT ENROLLMENT	4.2.1	The Superintendent reported the approval and denial data regarding inter-district requests to enroll at Richmond School.
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23/24	
ENROLLMENT	4.2.2 The tentative enrollment for the 23/24 school year was reported at 191.

23/24 STAFFING LEVELS	4.2.3	The Superintendent reported that all grade levels have been staffed.
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ELOP UPDATE	<p>4.2.4 The Superintendent updated the Board of the camps that occurred during summer under ELOP. He further discussed how programs were going to be scheduled before and after school under the guidelines of the Expanded Learning Opportunity Program (ELOP) for the 23/24 school year.</p>
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STUDENT BODY
UPDATE

4.2.5 The Superintendent provided information regarding a fundraiser with the Reno Aces for the general student body account.

Director of Buildings and Grounds

FUEL TANKS
UPDATE

4.3.1 Tim reported he was waiting to hear back from the county regarding the tanks. In addition, he reported that County stated the property behind the gym is now considered Richmond property.

TK BUILDING
UPDATE

- 4.3.2 Tim reported the server was moved and installed in the former ball closet. The staff room was moved to the building across from the library. The building was split to create a makerspace/art lab. Tim stated future plans are to bring water and sewer to that building. Mrs. Huffman is now sharing a building with special education.

SUMMER
PROJECTS

- 4.3.3 Tim reported the following completed summer projects. The new kitchen equipment was installed and the need to replace the kitchen window. Changes were made in the pantry. Carpets and vinyl flooring were professionally cleaned. The septic was pumped. Benches were sanded and painted around the playground. HVAC was serviced. New equipment shed purchased and delivered. Created new gardening areas and tree rings. Major fire alarm system repair to upper grade classrooms. Rugs were pressure washed. The floors in the multi-purpose were buffed. Tim reported the ramps are a struggle due to rust.

GYM FLOOR
UPDATE

- 4.3.4 Tim reported that NCSIG approved to have the gym floor sanded down and repainted. He announced the school received a check from NCSIG for \$60,000.

Certificated Staff and Classified Staff ReportCERTIFICATED
STAFF

- 4.4.1 Amy Matchniff reported to the Board on behalf the certificated staff. She discussed EB Academics Training, the recent DC/New York Trip, Kelley Plan attending ELOP training, and teachers prepping for the new classes. She also announced Cross Country would be starting September 18.

CLASSIFIED
STAFF

- 4.4.2 No Report

Curriculum/Student Performance

MAP TESTING

- 5.1 Fall MAP testing is scheduled for September - October, Winter MAP testing is scheduled for January - February, and Spring MAP testing is scheduled for May-June.

BusinessDECLARATION OF
NEED

- 6.1 MSCU (Runyan/Bertotti) approved the Declaration of Need for Fully Qualified Educators.

CONTRACT W/D. NOAH
MUSIC PRGM

- 6.2 MSCU (Bertotti/Runyan) approved the Contract for Special Services with Derrick Noah regarding 23/24 Music Program.

CONTRACT W/SETH ANDERSON	6.3	MSCU (Runyan/McBride) approved the Contract for Special Services with Seth Anderson regarding 23/24 Agriculture Club.
PARAPROFESSIONAL HIRE - P. HENRY	6.4	MSCU (Runyan/Bertotti) approved the hiring of Paige Henry as a Paraprofessional.
23/24 STIPEND MOU	6.5	MSCU (Albonico/Runyan) approved the Stipend MOU with Certificated for the 23/24 school year.
23/24 MASTER AGREEMENT	6.6	MSCU (Runyan/Albonico) approved the 23/24 Master Agreement w/LCOE.
RESOLUTION 23/24-1	6.7	MSCU (Albonico/Bertotti) approved Board Resolution 23/24-1 Approving the Education Protection Account (EPA)
COUNSELOR CONTRACT	6.8	MSCU (Runyan/Bertotti) approved the contract for School Counselor with Melissa Huffman.
MOU W/SSD SCHL COUNSELOR	6.9	MSCU (McBride/Runyan) approved the MOU between Richmond School and Susanville School District regarding counseling services with Melissa Huffman.
DEVELOPER FEE STUDY	6.10	(Albonico/Runyan) to approve conducting a Developer Fee Study with Jack Schreder & Associates. Ayes - Albonico, Runyan, Bertotti, Langslet Noes - None Abstention - McBride
INCREASE SPENDING THRESHOLD	6.11	(Runyan/Albonico) to approve increasing the spending threshold from \$5,000 to \$10,000. Ayes - Albonico, Runyan, Bertotti, Langslet Noes - McBride Abstention - None
LAVA BEDS FIELD TRIP	6.12	MSCU (Runyan/Albonico) approved the 5 th Grade overnight Field Trip to Lava Beds - September 14-15, 2023.

Minutes

- 7.1 (Bertotti/Albonico) to approve the minutes of the special meeting on June 22, 2023.

Ayes – Albonico, Runyan, Bertotti, Langslet
Noes – None
Abstention – McBride

- 7.2 (Runyan/Bertotti) to approve the minutes of the regular meeting on June 23, 2023.

Ayes – Albonico, Runyan, Bertotti, Langslet
Noes – None
Abstention – McBride

- 7.3 (McBride/Runyan) to approve the minutes of the special meeting on June 26, 2023.

Ayes – Albonico, Runyan, Langslet, McBride
Noes – None
Abstention – Bertotti

Policy

- 8.1 Annual Review of Policy 6145 - Extra Curricular and Cocurricular Activities.

Warrants

- 9.1 (Albonico/Runyan) to approved the warrant list(s) for June

General:	\$125,094.55
Cafeteria:	299.86
Deferred Maint.:	<u>3,390.00</u>
	\$128,784.41

Ayes - Albonico, Runyan, Bertotti, Langslet
Noes - McBride
Abstention - None

Correspondence

No Correspondence

Information: Comments from Board Members

The Board expressed concern regarding parents to be reminded of PLC minimum days. The Board also expressed concern regarding the Google Calendar on the website.

Closed Session

- 12.1 Pursuant to Government Code Section 54954.5, the Board met in Closed Session regarding Public Employee Evaluation of Performance:
- Superintendent/Principal

Reconvene Open Session

- 13.1 No Action Take in Closed Session

ADJOURNMENT

Having no further business, the regular meeting adjourned at 8:57 p.m.

RICHMOND SCHOOL BOARD MEETING
September 14, 2023

BILL WARRANT TOTALS

AUGUST Bills – Batch #3, #4, #5

FUND 01	GENERAL	\$ 102,488.31
FUND 13	CAFETERIA	\$ 5988.30
FUND 14	DEFERRED MAINTENANCE	\$ 0.00
FUND 25	DEVELOPER FEES	\$ 0.00
FUND 40	CAPITAL OUTLAY	<u>\$ 0.00</u>
TOTAL MONEY PAID		\$108,476.61

SEPTEMBER Bills – Batch #6

FUND 01	GENERAL	\$ 6,264.01
FUND 13	CAFETERIA	\$ 0.00
FUND 14	DEFERRED MAINTENANCE	\$ 0.00
FUND 25	DEVELOPER FEES	<u>\$ 0.00</u>
TOTAL MONEY PAID		\$ 6,264.01

TOTAL MONEY PAID	\$114,740.62
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014 RICHMOND ELEM SCHOOL DISTRICT J80506

ACCOUNTS PAYABLE PRELIST
BATCH: 0003 AUG BILLS #3
Fund : 01 GENERAL FUND
APY500 L.00.22 08/09/23 17:05 PAGE 1
<< Open >>

Vendor/Addr	Remit name	Req Reference	Date	Description	Tax ID num	Deposit type	Fd-Resc-Y-Objt-Goal-Func-Sch-DD	ABA num	Account num	EE ES	E-Term	E-ExtRef
										Liq Amt		Net Amount

101044/00	AMY MATCHNIF	472-150	RICHMOND ROAD									
			SUSANVILLE, CA	96130								

PV-240003 08/09/2023 RMB - ELOP SUPPLIES
TOTAL PAYMENT AMOUNT
01-2600-0-4300-1110-1000-000-00 NN
118.58 *
118.58
118.58

101078/00 BRADY INDUSTRIES
7055 LINDELL ROAD
LAS VEGAS, NV 89118

CL-230036 06/30/2023 INV 8147352 CUSTODIAL SUPPLIES
TOTAL PAYMENT AMOUNT
01-0000-0-4300-0000-8200-000-00 NN F
137.22 *
137.22
137.22

101111/00 BRIAN BOYER
698-150 SUSAN HILLS DRIVE
SUSANVILLE, CA 96130

PV-240017 07/26/2023 RMB - TRAVEL SSDA CONFERENCE
TOTAL PAYMENT AMOUNT
01-0000-0-5200-0000-2700-000-00 NN
669.31 *
669.31
669.31

100040/00 C&S WASTE SOLUTIONS
P O BOX 7428
PASADENA, CA 91109-7428

240011 PO-240011 07/27/2023 175158985U037 AUG SVCS
TOTAL PAYMENT AMOUNT
01-0000-0-5520-0000-8200-000-00 NN P
489.28 *
489.28
489.28

100052/00 CAPITAL ONE
WALMART
PO BOX 60506
CITY OF INDUSTRY, CA 91716

PV-240016 07/19/2023 TOOLS
TOTAL PAYMENT AMOUNT
01-8150-0-4300-0000-8100-000-00 NN
20.20 *
20.20
20.20

BATCH: 0003 AUG BILLS #3

<< Open >>

Fund : 01 GENERAL FUND

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef
Req Reference	Date	Description		Fd-Resc-Y-Objt-Goal-Func-Sch-DD	T9MPS	Liq Amt	Net Amount		
100041/00	CURRENT ELECTRIC & ALARM								
	5031 GRIZZLY ROAD								
	PORTOLA, CA 96122								
240039	PO-240039	07/20/2023	INV 46233 JUL SERVICES	1	01-1100-0-5800-1110-2420-000-00	NN	P		51.00
240039	PO-240039	07/20/2023	INV 46233 JUL SERVICES	2	01-8150-0-5800-0000-8100-000-00	NN	P		120.00
			TOTAL PAYMENT AMOUNT		171.00 *				171.00
100827/00	FGL ENVIRONMENTAL								
	853 CORPORATION STREET								
	SANTA PAULA, CA 93060								
240032	PO-240032	07/25/2023	INV 374449A WATER TESTING	1	01-8150-0-5800-0000-8100-000-00	NN	P		33.00
			TOTAL PAYMENT AMOUNT		33.00 *				33.00
101117/00	JACKSON'S SERVICE CENTER								
	2000 MAIN STREET								
	SUSANVILLE, CA 96130								
PV-240002	07/26/2023	INV 71177 FUEL			01-8150-0-4300-0000-8100-000-00	NN			47.14
			TOTAL PAYMENT AMOUNT		47.14 *				47.14
100038/00	LASSEN COUNTY OFFICE OF EDUCAT								
	472-013 JOHNSTONVILLE ROAD N								
	SUSANVILLE, CA 96130								
CL-230020	06/30/2023	22/23 EARLY INTERVENTION PS			01-6547-0-5800-5760-1110-000-00	NN	F		12,332.00
CL-230037	06/30/2023	22/23 INT SUP/PRINCIPAL SVCS			01-0000-0-5800-0000-7110-000-00	NN	F		20,000.00
CL-230038	06/30/2023	22/23-420 JUNE LIVESCAPS			01-0000-0-5800-0000-7200-000-00	NN	F		160.00
240040	PO-240040	07/24/2023	23/24-010 JUL PHONES	1	01-0000-0-5900-0000-7200-000-00	NN	P		250.00
			TOTAL PAYMENT AMOUNT		32,742.00 *				32,742.00
100039/00	LASSEN MUNICIPAL UTILITY DIST								
	65 SOUTH ROOP								
	SUSANVILLE, CA 96130								
240007	PO-240007	07/25/2023	35778 PRIM MODL	1	01-0000-0-5510-0000-8200-000-00	NN	P		197.94
240007	PO-240007	07/25/2023	45197 COMPUTER LAB	1	01-0000-0-5510-0000-8200-000-00	NN	P		264.66
240007	PO-240007	07/25/2023	43357 GYMNASIUM	1	01-0000-0-5510-0000-8200-000-00	NN	P		67.54
240007	PO-240007	07/25/2023	45198 STORAGE/PUMP	1	01-0000-0-5510-0000-8200-000-00	NN	P		203.27
			TOTAL PAYMENT AMOUNT		733.41 *				733.41

Vendor/Addr	Remit name	Reg Reference	Date	Description	Tax ID num	Deposit type	Fd-Resc-Y-Objt	ABA num	Account num	EE ES	B-Term	E-ExtRef
										Liq	Ant	Net Amount

101097/00	MCCARLEY & SON PAINTING											
	P.O. BOX 1518											
	SHASTA LAKE, CA 96019											

CL-230039 06/30/2023 GYM PAINT-FINAL PAYMENT

01-0000-0-6200-0000-8500-000-00	NN F	11,824.60	11,824.60	11,824.60
TOTAL PAYMENT AMOUNT		11,824.60 *		11,824.60

100785/00	NCSIG											
	310 HEMSTED DRIVE, #200											
	REDDING, CA 96002											

240035 PO-240035 07/01/2023 23/24 NCSIG RENEWAL PREMIUM

01-0000-0-5450-0000-7100-000-00	NN F	24,336.00	24,336.00	24,336.00
TOTAL PAYMENT AMOUNT		24,336.00 *		24,336.00

100119/00	OFFICE DEPOT											
	PO BOX 29248											
	PHOENIX, AZ 85038											

240012	PO-240012	07/12/2023	322039670001-SCHL SUPPLIES	1	01-0000-0-4300-1110-1000-000-00	NN P	69.70	69.70	69.70
240012	PO-240012	07/12/2023	322039682001-SCHL SUPPLIES	1	01-0000-0-4300-1110-1000-000-00	NN P	26.54	26.55	26.54
240015	PO-240015	07/13/2023	320960617001-SCHL SUPPLIES	1	01-0000-0-4300-0000-8200-000-00	NN F	26.21	26.21	26.21
240015	PO-240015	07/13/2023	320960617001-SCHL SUPPLIES	2	01-0000-0-4300-1110-1000-000-00	NN F	165.51	165.52	165.51
240016	PO-240016	07/13/2023	323230305001-OFFICE SUPPLIES	1	01-0000-0-4300-0000-8200-000-00	NN F	1,298.99	1,298.99	1,298.99
	TOTAL PAYMENT AMOUNT						1,586.95 *		1,586.95

101020/00	PLUMAS-SIERRA TELECOM											
	P.O. BOX 1057											
	PORTOLA, CA 96122-1057											

240002 PO-240002 07/31/2023 AUG BROADBAND

01-0000-0-5900-0000-7200-000-00	NN P	64.95	64.95	64.95
TOTAL PAYMENT AMOUNT		64.95 *		64.95

100388/00	SCHOOL SPECIALTY											
	P.O. BOX 825640											
	PHILADELPHIA, PA 19182-5640											

240020 PO-240020 07/19/2023 208132611679-SCHL SUPPLIES

01-0000-0-4300-1110-1000-000-00	NN F	578.99	578.99	578.99
TOTAL PAYMENT AMOUNT		578.99 *		578.99

Vendor/Addr	Remit name	Tax ID num	Deposit type	Fd-Resc	Y-Objt	Goal	ABA num	Account num	EE	ES	E-Term	E-ExtRef
Req Reference	Date	Description							Liq	Amnt	Net	Amount
100993/00	STUDIES WEEKLY											
	1140 N 1430 W											
	OREM, UT 84057											

240005	PO-240005	07/17/2023	INV 479092 SOCIAL SCIENCE	1	01-0000-0-4100-1110-1000-000-00	NN	F	1,092.61	1,092.61	1,092.61		
TOTAL PAYMENT AMOUNT										1,092.61	1,092.61	

100747/00 U.S. BANK CORPORATE PAYMENT
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

240018	PO-240018	07/24/2023	CLASSROOM SUPPLIES	1	01-0000-0-4300-1110-1000-000-00	NN	F	950.93	938.37			
240018	PO-240018	07/24/2023	OFFICE SUPPLIES	2	01-0000-0-4300-0000-8200-000-00	NN	F	183.26	183.26			
240019	PO-240019	07/24/2023	CLASSROOM SUPPLIES	1	01-0000-0-4300-1110-1000-000-00	NN	F	309.67	309.67			
240022	PO-240022	07/24/2023	CLASSROOM SUPPLIES	1	01-0000-0-4300-1110-1000-000-00	NN	F	560.99	560.99			
240022	PO-240022	07/24/2023	OFFICE SUPPLIES	2	01-0000-0-4300-0000-8200-000-00	NN	F	250.51	250.51			
240022	PO-240022	07/24/2023	CLASSROOM SUPPLIES	3	01-6300-0-4300-1110-1000-000-00	NN	F	41.83	41.83			
240022	PO-240022	07/24/2023	CLASSROOM SUPPLIES	4	01-1100-0-4300-1110-2420-000-00	NN	F	20.89	20.89			
240023	PO-240023	07/24/2023	CLASSROOM SUPPLIES	1	01-6300-0-4300-1110-1000-000-00	NN	F	257.08	257.08			
240024	PO-240024	07/24/2023	CLASSROOM SUPPLIES	1	01-6300-0-4300-1110-1000-000-00	NN	P	185.35	185.35			
240041	PO-240041	07/24/2023	POSTAGE STAMPS	1	01-0000-0-4300-0000-8200-000-00	NN	F	662.20	662.30			
	PV-240004	07/24/2023	ELOP SUPPLIES		01-2600-0-4300-1110-1000-000-00	NN			160.86			
	PV-240005	07/24/2023	ELOP SUPPLIES		01-2600-0-4300-1110-1000-000-00	NN			182.31			
	PV-240006	07/24/2023	ELOP SUPPLIES		01-2600-0-4300-1110-1000-000-00	NN			113.66			
	PV-240006	07/24/2023	SUPPLIES		01-2600-0-4300-1110-1000-000-00	NN			118.92			
	PV-240007	07/24/2023	ELOP SUPPLIES		01-2600-0-4300-1110-1000-000-00	NN			720.00			
	PV-240008	07/24/2023	ELOP CAMPS - SNACKS		01-2600-0-4300-1110-1000-000-00	NN			427.76			
	PV-240009	07/24/2023	ELOP CAMP SUPPLIES		01-2600-0-4300-1110-1000-000-00	NN			113.88			
	PV-240010	07/24/2023	CLASSROOM SUPPLIES		01-0000-0-4300-1110-1000-000-00	NN			6.42			
	PV-240011	07/24/2023	CLASSROOM SUPPLIES		01-6300-0-4300-1110-1000-000-00	NN			20.36			
	PV-240012	07/24/2023	OFFICE SUPPLIES		01-0000-0-4300-0000-8200-000-00	NN			8.57			
	PV-240013	07/24/2023	ELOP SUPPLIES		01-2600-0-4300-1110-1000-000-00	NN			29.90			
	PV-240014	07/24/2023	ELOP SUPPLIES		01-2600-0-4300-1110-1000-000-00	NN			140.91			
	PV-240014	07/24/2023	ELOP SUPPLIES		01-2600-0-4300-1110-1000-000-00	NN			26.04			
	PV-240015	07/24/2023	TOOLS/PARTS		01-8150-0-4300-0000-8100-000-00	NN			42.70			
	PV-240015	07/24/2023	TOOLS/PARTS		01-8150-0-4300-0000-8100-000-00	NN			105.89			
TOTAL PAYMENT AMOUNT										5,628.42	5,628.42	
TOTAL Fund PAYMENT										80,273.66	80,273.66	
TOTAL BATCH PAYMENT										0.00	80,273.66	
TOTAL DISTRICT PAYMENT										0.00	80,273.66	
TOTAL FOR ALL DISTRICTS										0.00	80,273.66	

Number of checks to be printed: 17, not counting voids due to stub overflows.

Vendor/Addr	Remit name	Req Reference	Date	Description	Tax ID num	Deposit type	Fd-Resc-Y-Objt-Goal-Func-Sch-DD	ABA num	Account num	EE	ES	E-Term	E-ExtRef
										Liq	Amt		Net Amount

100731/00	WZ ELECTRIC												
	P.O. BOX 207												
	LITCHFIELD, CA 96117												

240044	PO-240044	07/24/2023	1426	KITCHEN ELECTRICAL WORK			1	01-7032-0-5800-0000-3700-000-00	NY F	5,087.00			5,087.00
240045	PO-240045	08/03/2023	1416	SERVER RM ELECTRICAL WORK			1	01-8150-0-5800-0000-8100-000-00	NY F	908.00			908.00
TOTAL PAYMENT AMOUNT										5,995.00 *			5,995.00

TOTAL Fund	PAYMENT	12,768.72 **	12,768.72
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ACCOUNTS PAYABLE PRELIST
BATCH: 0004 AUG BILLS #4
Fund : 13 CAFETERIAVendor/Addr Remit name Description Tax ID num Deposit type Fd-Resc-Y-Objt-Goal-Func-Sch-DD T9MPS EE ES E-Term E-ExtrRef
Req Reference Date
100990/00 SYSCO FOOD SVCS OF SACRAMENTO P.O. BOX 138007
SACRAMENTO, CA 95813-8007PV-240020 08/14/2023 431546870 FOOD
TOTAL PAYMENT AMOUNT 13-5310-0-4700-0000-3700-000-00 NN 2,405.32 * 2,405.32 2,405.32

TOTAL Fund PAYMENT 2,405.32 ** 2,405.32

TOTAL BATCH PAYMENT 15,174.04 *** 0.00 15,174.04

TOTAL DISTRICT PAYMENT 15,174.04 **** 0.00 15,174.04

TOTAL FOR ALL DISTRICTS: 15,174.04 ***** 0.00 15,174.04

Number of checks to be printed: 7, not counting voids due to stub overflows.

Vendor/Addr	Remit name	Reg Reference	Date	Description	Tax ID num	Deposit type	Fd-Resc-Y-Objt	ABA num	Account num	EE	ES	E-Term	E-ExtRef
101111/00	BRIAN BOYER												
	698-150 SUSAN HILLS DRIVE												
	SUSANVILLE, CA 96130												
PV-240021	08/16/2023	RMB	-	STAFF BREAKFAST/LUNCH			01-0000-0-4300-0000-8200-000-00	NN					
				TOTAL PAYMENT AMOUNT			68.31 *						68.31
													68.31
100899/00	COUNTY CLEANERS												
	802 MAIN STREET												
	SUSANVILLE, CA 96130												
CL-230040	06/30/2023	6663	-	TOWELS			01-8150-0-5800-0000-8100-000-00	NN	F				135.00
PV-240022	08/30/2023	6042	-	TOWELS			01-8150-0-5800-0000-8100-000-00	NN					50.00
				TOTAL PAYMENT AMOUNT			185.00 *						185.00
100827/00	FGL ENVIRONMENTAL												
	853 CORPORATION STREET												
	SANTA PAULA, CA 93060												
240032	PO-240032	07/31/2023	375308A	-	WATER TESTING		01-8150-0-5800-0000-8100-000-00	NN	P				76.00
240032	PO-240032	08/28/2023	376726A	-	WATER TESTING		01-8150-0-5800-0000-8100-000-00	NN	P				67.00
240032	PO-240032	08/18/2023	376220A	-	WATER TESTING		01-8150-0-5800-0000-8100-000-00	NN	P				253.00
				TOTAL PAYMENT AMOUNT			396.00 *						396.00
101117/00	JACKSON'S SERVICE CENTER												
	2000 MAIN STREET												
	SUSANVILLE, CA 96130												
PV-240023	07/26/2023	CHG #7323	-	FUEL			01-8150-0-4300-0000-8100-000-00	NN					47.14
				TOTAL PAYMENT AMOUNT			47.14 *						47.14
100039/00	LASSEN MUNICIPAL UTILITY DIST												
	65 SOUTH ROOF												
	SUSANVILLE, CA 96130												
240007	PO-240007	08/25/2023	45198	STORAGE/PUMP			01-0000-0-5510-0000-8200-000-00	NN	P				225.86
240007	PO-240007	08/25/2023	43357	GYMNASIUM			01-0000-0-5510-0000-8200-000-00	NN	P				67.46
240007	PO-240007	08/25/2023	45197	COMPUTER LAB			01-0000-0-5510-0000-8200-000-00	NN	P				226.68
240007	PO-240007	08/25/2023	35778	PRIM MODL			01-0000-0-5510-0000-8200-000-00	NN	P				243.51
				TOTAL PAYMENT AMOUNT			763.51 *						763.51

ACCOUNTS PAYABLE PRELIST
 BATCH: 0005 AUG BILLS #5
 Fund : 01 GENERAL FUND

Vendor/Addr	Remit name	Reg Reference	Date	Description	Tax ID num	Deposit type	Fd-Resc-Y-Objt	Goal-Func-Sch-DD	T9MPS	ABA num	Account num	EE	ES	E-Term	E-ExtRef

100046/00	PAYLESS BUILDING SUPPLY															
	PO BOX 1744															
	SUSANVILLE, CA 96130															

PV-240024	07/05/2023	SUPPLIES-COVER KITCHEN WINDOW	01-8150-0-4300-0000-8100-000-00	NN														
TOTAL PAYMENT AMOUNT											80.95 *							

80.95
80.95

101008/00	SCHOOL MATE															
	P.O. BOX 2110															
	KEARNEY, NE 68848-2110															

240036	PO-240036	08/07/2023	IN000601008	STUDENT PLANNERS	1	01-0000-0-4300-1110-1000-000-00	YN	F										
TOTAL PAYMENT AMOUNT											118.50							
TOTAL USE TAX AMOUNT											118.50 *							

118.50
118.50
8.59

101108/00	STERICYCLE															
	28883 NETWORK PLACE															
	CHICAGO, IL 60673-1288															

240033	PO-240033	08/18/2023	8004519062	AUG SHREDDING	1	01-0000-0-5800-0000-7200-000-00	NN	P										
240033	PO-240033	08/18/2023	8004519062	AUG SHREDDING	2	01-0000-0-5800-1110-1000-000-00	NN	P										
TOTAL PAYMENT AMOUNT											64.60							
TOTAL USE TAX AMOUNT											64.60							

64.60
64.60
129.20

100013/00	SUSANVILLE ACE HARDWARE															
	9045 ADAMS AVENUE															
	HUNTINGTON BEACH, CA 92646															

PV-240025	08/02/2023	INV 518031 - PLUMBING PARTS	01-8150-0-4300-0000-8100-000-00	NN														
PV-240026	08/09/2023	INV 518251 - PARTS	01-8150-0-4300-0000-8100-000-00	NN														
PV-240027	08/15/2023	INV 518428-SCREEN/RAMP REPAIR	01-8150-0-4300-0000-8100-000-00	NN														
TOTAL PAYMENT AMOUNT											98.72 *							

37.38
29.22
32.12
98.72

101105/00	TEACHERS PAY TEACHERS															
	P.O. BOX 1411															
	NEW YORK, NY 10276															

240051	PO-240051	08/17/2023	236926371	MUSIC CURRICULUM	1	01-6762-0-4300-1110-1000-000-00	YN	F										
TOTAL PAYMENT AMOUNT											176.95							
TOTAL USE TAX AMOUNT											164.99 *							

164.99
164.99
11.96

BATCH: 0005 AUG BILLS #5

<< Open >>

Fund : 01 GENERAL FUND

Vendor/Addr	Remit name	Req Reference	Date	Description	Tax ID num	Deposit type	Fd-Resc	Y-Objt	Goal-Func	Sch-DD	T9MPS	EE	ES	E-Term	E-ExtRef
												Liq	Amt	Net	Amount

100918/00	THE LIBRARY STORE															
	P.O. BOX 0964															
	TREMONT, IL 61568															

PV-240028	08/15/2023	INV 646888 - LIBRARY SUPPLIES	01-1100-0-4300-1110-1000-000-00	NN												68.73
																68.73

68.73 *

TOTAL PAYMENT AMOUNT

100747/00	U.S. BANK CORPORATE PAYMENT															
	P.O. BOX 790428															
	ST. LOUIS, MO 63179-0428															

240017	PO-240017	08/22/2023	CLASSROOM SUPPLIES				1	01-0000-0-4300-1110-1000-000-00	NN	F						964.44
240017	PO-240017	08/22/2023	OFFICE SUPPLIES				2	01-0000-0-4300-0000-8200-000-00	NN	F						964.44
240042	PO-240042	08/22/2023	CLASSROOM SUPPLIES				1	01-6300-0-4300-1110-1000-000-00	NN	F						302.77
240043	PO-240043	08/22/2023	MENTAL HEALTH SUPPLIES				1	01-6546-0-4300-5760-1110-000-00	NN	P						116.99
240043	PO-240043	08/22/2023	MENTAL HEALTH SUPPLIES				1	01-6546-0-4300-5760-1110-000-00	NN	P						106.94
240043	PO-240043	08/22/2023	MENTAL HEALTH SUPPLIES				1	01-6546-0-4300-5760-1110-000-00	NN	F						8.57
240048	PO-240048	08/22/2023	TV STAND FOR CLASSROOM				1	01-6300-0-4300-1110-1000-000-00	NN	F						214.39
240049	PO-240049	08/22/2023	CLASSROOM TV				1	01-6300-0-4300-1110-1000-000-00	NN	F						1,129.97
240050	PO-240050	08/22/2023	OFFICE SUPPLIES				1	01-0000-0-4300-0000-8200-000-00	NN	F						215.79
240052	PO-240052	08/22/2023	MUSIC PRGM SUPPLIES				1	01-6762-0-4300-1110-1000-000-00	NN	F						330.00
240053	PO-240053	08/22/2023	MUSIC PRGM SUPPLIES				1	01-6762-0-4300-1110-1000-000-00	NN	F						203.70
	PV-240029	08/22/2023	CLASSROOM SUPPLIES				1	01-0000-0-4300-1110-1000-000-00	NN	F						75.10
	PV-240030	08/22/2023	MINI FREEZER - NURSE				1	01-0000-0-4300-0000-8200-000-00	NN	F						168.82
	PV-240031	08/22/2023	MUSIC PRGM SUPPLIES				1	01-6762-0-4300-1110-1000-000-00	NN	F						84.77
	PV-240032	08/22/2023	CLASSROOM SUPPLIES				1	01-1100-0-4300-1110-1000-000-00	NN	F						157.15
	PV-240033	08/22/2023	LODGING - SDA CONF.				1	01-0000-0-5200-0000-2700-000-00	NN	F						654.76
	PV-240034	08/22/2023	COMPUTER LAB SUPPLIES				1	01-1100-0-4300-1110-1000-000-00	NN	F						107.18
	PV-240034	08/22/2023	COMPUTER LAB SUPPLIES				1	01-1100-0-4300-1110-1000-000-00	NN	F						50.34
	PV-240035	08/22/2023	CLASSROOM SUPPLIES				1	01-6300-0-4300-1110-1000-000-00	NN	F						84.59
	PV-240036	08/22/2023	CLASSROOM SUPPLIES				1	01-6300-0-4300-1110-1000-000-00	NN	F						71.90
	PV-240037	08/22/2023	COMPUTER LAB SUPPLIES				1	01-6300-0-4300-1110-1000-000-00	NN	F						39.21
	PV-240038	08/22/2023	CLASSROOM SUPPLIES				1	01-6300-0-4300-1110-1000-000-00	NN	F						26.43
	PV-240039	08/22/2023	OFFICE SUPPLIES				1	01-0000-0-4300-0000-8200-000-00	NN	F						8.63
	PV-240040	08/22/2023	CLASSROOM SUPPLIES				1	01-6300-0-4300-1110-1000-000-00	NN	F						161.83
	PV-240042	08/22/2023	MUSIC PRGM SUPPLIES				1	01-6762-0-4300-1110-1000-000-00	NN	F						57.54
	PV-240042	08/22/2023	MUSIC PRGM SUPPLIES				1	01-6762-0-4300-1110-1000-000-00	NN	F						9.19
	PV-240043	08/22/2023	MUSIC PRGM SUPPLIES				1	01-6762-0-4300-1110-1000-000-00	NN	F						73.57
	PV-240044	08/22/2023	MUSIC PRGM SUPPLIES				1	01-6762-0-4300-1110-1000-000-00	NN	F						88.10
	PV-240045	08/22/2023	WINDOW AND SEAL				1	01-8150-0-4300-0000-8100-000-00	NN	F						336.68
																6,813.79
																23.92

TOTAL PAYMENT AMOUNT

TOTAL USE TAX AMOUNT

[illegible]

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term
Req Reference	Date	Description		Fd-Resc-Y-Objt-Goal-Func-Sch-DD	T9MPS	Liq	Ant	Net Amount
100904/00	BONANZA PRODUCE CO P.O. BOX 604 SPARKS, NV 89432							
PV-240047	08/17/2023	INV 3650430 - FOOD		13-5310-0-4700-0000-3700-000-00	NN			189.95
PV-240048	08/24/2023	INV 3652702 FOOD		13-5310-0-4700-0000-3700-000-00	NN			68.45
			TOTAL PAYMENT AMOUNT	258.40 *				258.40
100052/00	CAPITAL ONE WALMART PO BOX 60506 CITY OF INDUSTRY, CA 91716							
PV-240046	08/19/2023	CAFETERIA SUPPLIES		13-5310-0-4300-0000-3700-000-00	NN			42.69
PV-240046	08/19/2023	FOOD		13-5310-0-4700-0000-3700-000-00	NN			72.72
			TOTAL PAYMENT AMOUNT	115.41 *				115.41
100055/00	MORNING GLORY INC PO BOX 189 SUSANVILLE, CA 96130							
PV-240049	08/16/2023	INV 395156A - SUPPLIES		13-5310-0-4300-0000-3700-000-00	NN			271.24
PV-240049	08/16/2023	INV 395156A - FOOD		13-5310-0-4700-0000-3700-000-00	NN			1,626.27
PV-240050	08/28/2023	INV 395269 - FOOD		13-5310-0-4700-0000-3700-000-00	NN			85.75
			TOTAL PAYMENT AMOUNT	1,983.26 *				1,983.26
100990/00	SYSCO FOOD SVCS OF SACRAMENTO P.O. BOX 138007 SACRAMENTO, CA 95813-8007							
PV-240051	08/28/2023	431572646 - FOOD		13-5310-0-4700-0000-3700-000-00	NN			887.53
			TOTAL PAYMENT AMOUNT	887.53 *				887.53
100747/00	U.S. BANK CORPORATE PAYMENT P.O. BOX 790428 ST. LOUIS, MO 63179-0428							
PV-240041	08/22/2023	FOOD		13-5310-0-4700-0000-3700-000-00	NN			338.38
			TOTAL PAYMENT AMOUNT	338.38 *				338.38
			TOTAL Fund	PAYMENT	3,582.98 **			3,582.98
			TOTAL BATCH PAYMENT					13,028.91
			TOTAL USE TAX AMOUNT					44.47

Vendor/Addr	Remit name	Reg Reference	Date	Description	Tax ID num	Deposit type	Fd-Resc-Y-Objt	ABA num	Account num	EE ES	E-Term	E-ExtRef
										Liq	Ant	Net Amount

TOTAL DISTRICT PAYMENT	13,028.91	****	0.00	13,028.91
TOTAL USE TAX AMOUNT				44.47
TOTAL FOR ALL DISTRICTS:	13,028.91	****	0.00	13,028.91
TOTAL USE TAX AMOUNT				44.47

Number of checks to be printed: 18, not counting voids due to stub overflows.
NASJNFEUHF↑↑N-

Vendor/Addr	Remit name	Req Reference	Date	Description	Tax ID num	Deposit type	Fd-Resc-Y-Objt-Goal-Func-Sch-DD T9MPS	ABA num	Account num	EE	ES	E-Term	E-ExtRef
										Liq Amt			Net Amount
100005/00	ALPINE FIRE SERVICES, INC.												
	249 OTTER WAY												
	PORTOLA, CA 96122												
240057	PO-240057	08/21/2023	08-21223	FIRE EXT. INSPECTION	1	01-8150-0-5800-0000-8100-000-00	NN F	808.37 *		808.37			808.37
				TOTAL PAYMENT AMOUNT									808.37
100041/00	CURRENT ELECTRIC & ALARM												
	5031 GRIZZLY ROAD												
	PORTOLA, CA 96122												
240039	PO-240039	08/20/2023	46492	COMPUTER LAB ALARM	1	01-1100-0-5800-1110-2420-000-00	NN P			51.00			51.00
240039	PO-240039	08/20/2023	46492	FIRE ALARM SYSTEM	2	01-8150-0-5800-0000-8100-000-00	NN P			120.00			120.00
240061	PO-240061	08/20/2023	46492	FIRE ALARM 6-8 CONNECT	1	01-8150-0-5800-0000-8100-000-00	NN F			2,592.00			2,592.00
				TOTAL PAYMENT AMOUNT				2,763.00 *					2,763.00
100088/00	FOREST OFFICE EQUIPMENT												
	720 MAIN STREET												
	SUSANVILLE, CA 96130												
240055	PO-240055	08/02/2023	SV006020	- JUL COLOR COPIER	1	01-0000-0-5800-1110-1000-000-00	NN P			167.92			167.92
240055	PO-240055	08/02/2023	SV006020	JUL COLOR COPIER	2	01-0000-0-5800-0000-7200-000-00	NN P			167.92			167.92
240055	PO-240055	08/31/2023	SV006170	AUG COLOR COPIER	1	01-0000-0-5800-1110-1000-000-00	NN P			168.99			168.99
240055	PO-240055	08/31/2023	SV006170	AUG COLOR COPIER	2	01-0000-0-5800-0000-7200-000-00	NN P			168.99			168.99
				TOTAL PAYMENT AMOUNT				673.82 *					673.82
100031/00	INLAND SUPPLY COMPANY INC												
	PO BOX 10048												
	RENO, NV 89510												
240059	PO-240059	08/16/2023	INV 1079102	CUSTODIAL SUPPLIES	1	01-0000-0-4300-0000-8200-000-00	NN P			641.53			641.53
				TOTAL PAYMENT AMOUNT				641.53 *					641.53
100038/00	LASSEN COUNTY OFFICE OF EDUCAT												
	472-013 JOHNSTONVILLE ROAD N												
	SUSANVILLE, CA 96130												
240058	PO-240058	08/23/2023	CPI TRAINING WORKBOOKS		1	01-6500-0-4300-5760-1110-000-00	NN F			577.29			577.29
240060	PO-240060	08/17/2023	23/24-036 GASB 68		1	01-0000-0-5800-0000-7200-000-00	NN F			350.00			350.00
				TOTAL PAYMENT AMOUNT				927.29 *					927.29

ACCOUNTS PAYABLE PRELIST

BATCH: 0006 SEP BILLS #6

<< Open >>

Fund : 01 GENERAL FUND

Vendor/Addr Remit name	Tax ID num	Deposit type	Fd-Resc-Y-Objt	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description				Liq Amt	Net Amount	

100049/00	SELLA, GREG							
	PO BOX 1935							
	SUSANVILLE, CA 96130							

240056	PO-240056 08/22/2023 INV 129624 - STAFF LUNCH	1	01-0000-0-4300-0000-8200-000-00 NN F	450.00	450.00	450.00	450.00	
	TOTAL PAYMENT AMOUNT			450.00 *				

TOTAL Fund	PAYMENT	6,264.01 **					6,264.01	
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TOTAL BATCH PAYMENT		6,264.01 ***	0.00				6,264.01	
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TOTAL DISTRICT PAYMENT		6,264.01 ****	0.00				6,264.01	
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TOTAL FOR ALL DISTRICTS:		6,264.01 ****	0.00				6,264.01	
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Number of checks to be printed: 6, not counting voids due to stub overflows.



Lassen County Office of Education

472-013 Johnstonville Road North • Susanville, CA 96130-8752

530.257.2196 Fax 530.257.2518

Patricia Gunderson, Superintendent

August 9, 2023

Brian Boyer, Superintendent
and
Members of the Board of Trustees
Richmond Elementary School District
700-585 Richmond Road, East
Susanville, CA 96130

Received

AUG 11 2023

Richmond School

Dear Brian and Members of the Board:

In accordance with Education Code Section 42127, the Lassen County Office of Education (LCOE) has reviewed the 2023-24 adopted budget of the Richmond Elementary School District (RESA). The Education Code requires the County Superintendent to approve, disapprove, or conditionally approve the adopted budget for each school district after completing the following:

- A. Examine the adopted budget for compliance with the standards and criteria adopted by the State Board of Education and identify technical corrections necessary to bring the budget into compliance [E.C. 42127(c)(1)].
- B. Determine if the budget allows the district to meet its financial obligations and is consistent with a financial plan that will enable the district to satisfy its multi-year financial commitments [E.C.42127(c)(1)].
- C. Review and consider studies, reports, evaluations, or audits of the district that contain evidence of fiscal distress under the criteria and standards or that reflect three or more of the 15 predictors of a district needing intervention [E.C. 42127(c)(2)].
- D. Either conditionally approve or disapprove a budget that does not provide assurances that the district will meet its current and future obligations and resolve problems identified in studies, reports, evaluations, or audits described above [E.C. 42127(c)(2)].

ENROLLMENT - The District's ADA is projected to decrease in the second and third subsequent years.

2023-24 Estimated ADA	180.11
2024-25 Estimated ADA	176.49
2025-26 Estimated ADA	172.94

UNRESTRICTED DEFICIT SPENDING - The District is projecting to deficit spend in the first subsequent year, and is projecting to deficit spend again in the second subsequent year. Below are the projected increases/decreases to the unrestricted fund balance.

2023-24	0.00
2024-25	(\$71,078)
2025-26	(\$112,857)

Brian Boyer, Superintendent
and
Members of the Board of Trustees
August 9, 2023
Page 2

ENDING BALANCE - The RESD is able to meet the minimum State-recommended reserve in the current and two subsequent fiscal years. Here are the projected total unrestricted, restricted, and designated reserves currently projected:

June 30, 2024	\$1,882,935
June 30, 2025	\$1,811,857
June 30, 2026	\$1,699,000

LCOE continues to recommend that districts review all proposed expenditures and carefully review staffing needs. The District is able to show the recommended state reserve in the budget year. Ongoing operating deficits reduce the District's available fund balance and its ability to respond to emergencies, unanticipated revenue reductions, or unanticipated expenditures.

COLLECTIVE BARGAINING - According to information provided, labor contract negotiations have been settled for the classified group and have not been settled for the certificated group. Please keep in mind that, before the District's Board takes any action on a proposed collective bargaining agreement, the District must meet the public disclosure required in Government Code and Title V. The document used for this analysis is referred to as "AB 1200 Public Disclosure of Proposed Collective Bargaining Agreement." This document must be sent to the LCOE ten working days prior to Board approval. We request this information be provided for any settlement, regardless of estimated cost or savings.

SUBMISSION OF STUDIES, REPORTS, EVALUATIONS, AND/OR AUDITS - The Education Code requires districts to submit to the LCOE any studies, reports, evaluations, or audits done of the district that contain evidence that the district is showing fiscal distress. The LCOE is required to incorporate this information into our analysis of budgets, interim reports, and the District's overall financial condition.

BUDGET APPROVAL - The Lassen County Superintendent of Schools has approved the 2023-24 Adopted Budget for the Richmond Elementary School District.

LOCAL CONTROL AND ACCOUNTABILITY PLAN - On behalf of the Lassen County Office of Education, the Lassen County Superintendent of Schools has approved the Richmond Elementary School District's 2023-24 Local Control and Accountability Plan (LCAP), consistent with California Education Code Section 52070.5(d).

If we can be of any assistance, please let us know.

Sincerely,



Patricia A. Gunderson
County Superintendent of Schools

PG/dh
Business/Adopted Budgets 23-24

cc: Courtney Russell, Director of Business Services
Jeanette Goni, Business Manager