

RICHMOND SCHOOL BOARD OF TRUSTEES
REGULAR MEETING
October 13, 2022
MINUTES

CALL TO ORDER Board President called the meeting to order at 6:01 p.m. Lead the flag salute.

MEMBERS PRESENT Adam Runyan, Mark Rotlisberger, Nick McBride, Tracy Langslet (entered at 6:30 pm), Sadie Albonico

MEMBERS ABSENT

OTHERS PRESENT Michael Cosgrove, Jeanette Goni, Tim Andersen, Sarah Loflin

PUBLIC COMMENT No Public Comment

AGENDA

APPROVAL MSCU (McBride/Runyan) approved the agenda.

RCA

RCA REPORT 4.1.1 Jeanette reminded the Board that RCA was working on the Halloween Carnival scheduled for Friday, October 21st.

Superintendent Report

CBEDS

ENROLLMENT 4.2.1 The Superintendent reported that the district's CBEDS enrollment is 191. The district's average daily attendance reporting for P1 and P2 will be based on this enrollment number.

CHKS UPDATE 4.2.2 The Superintendent provided an update regarding the California Healthy Kids Survey. He stated a link will be provided in the Rebel Report for parents to participate in the survey and staff will be provided a link as well.

STAFFING UPDATE 4.2.3 The Superintendent reported that he and Mrs. Thornton were sharing duties in 7th grade. He reported that he was going to make contact with a parent of a new student that may be interested.

COMMUNITY
RELATIONS

4.2.4 The Superintendent reported he was working on the next Rebel Report. He also discussed that communication should take place with the Superintendent if the Board Members are contacted.

Director of Buildings and Grounds

GYM PAINT

PROJECT 4.3.1 Tim reported that there is touch-up work needing to be done on the gym. The contractor is scheduled to be at the school the week of October 18.

KITCHEN EQUIP.

UPDATE 4.3.2 Tim reported he is currently working on getting quotes for updated kitchen equipment. He also discussed contacting an electrician to evaluate the 3 Phase power needs, if any, in the kitchen to support upgraded equipment.

OFFICE ENTRANCE &

PARKING LOT 4.3.3 Tim reported he has reached out to the architect firm regarding the new entrance for the main entrance. He stated the project may need to be engineered. He further stated there is a back up plan to the entrance.

Tim then reported on the resurfacing of the parking lot. He stated he will be speaking with the architect. He further discussed that the parking lot is not functioning. The project will need to be engineered. This project will need to go out to bid due to the scope of the work.

Certificated Staff and Classified Staff Report

CERTIFICATED

STAFF 4.4.1 Sarah Loflin provided a report to the Board regarding classroom academics and other activities from Kindergarten to 8th grade.

CLASSIFIED

STAFF 4.4.2 No Report

Curriculum/Student Performance

No Report

Business

21/22 REVISED UNAUDITED

ACTUALS 6.1 MSCU (Runyan/McBride) approved the Revised 21/22 Unaudited Actuals.

RESIGNATION -

T. DETRICK 6.2 MSCU (Rotlisberger/McBride) accepted Letter of Resignation - Trudy Detrick.

RETIREMENT LTR -

C. PHILLIPS 6.3 MSCU (McBride/Albonico) accepted Letter of Retirement Effective December 16, 2022 – Cheryl Phillips.

7TH & 8TH COACHES

BOYS BASKETBALL 6.4

MSCU (Albonico/McBride) approved Chris Henry and Vic Rigling - 7th and 8th Grade Boys' Basketball Coaches.

7TH & 8TH COACHES

GIRLS BASKETBALL 6.5

MSCU (McBride/Albonico) approved Tara Gard and Katey Lewis - 7th and 8th Grade Girls' Basketball Coaches.

SUBSTITUTE

PAY RATE

6.6

MSCU (McBride/Albonico) approved to increase the Certificated Substitute Ray Rate to \$175/day.

PROVISIONAL

APPOINTMENT

6.7

(McBride/Runyan) called for Provisional Appointment to Fill the Vacancy on the Richmond Elementary School District Board of Trustees.

Ayes - Albonico, Langslet, McBride, Runyan
Abstain - Rotlisberger

WILLIAMS ACT

QUARTERLY

6.8

MSCU (Albonico/Langslet) approved the Williams Act Quarterly Statement - Period Ending July 2022.

Minutes

7.1

MSCU (McBride/Langslet) approved the minutes of the regular meeting on September 9, 2022, with correcting the spelling of Phan on Item 4.4.1.

Policy

FINAL READING

BOARD POLICIES

8.1

MSCU (Runyan/Rotlisberger) adopted the Richmond Elementary School District Board Policies.

Warrants

9.1

MSCU (Albonico/Langslet) approved the warrant list(s) for October

General:	\$28,365.37
Cafeteria:	9,877.71
Deferred Maintenance:	0.00
Developer Fee:	0.00
Capital Outlay:	<u>0.00</u>
	\$38,243.08

Correspondence

- LCOE LETTER 10.1 Letter from Patricia Gunderson, County Superintendent of Schools, regarding the approval of Richmond Elementary School District's 2022-23 Adopted Budget and Local Control and Accountability Plan (LCAP).

Information: Comments from Board Members

Discussion if security cameras have sound. The Superintendent confirmed that the cameras do not have sound.

The Board commented that 6th Grade Camp was awesome and complimented Jessica Solomon's great work.

Closed Session

- 12.1 Pursuant to Government Code Section 54957.6, the Board met in Closed Session regarding Labor Negotiations for the following:
 - Richmond Teachers Association

Reconvene Open Session

- 13.1 No reportable action taken in Closed Session

ADJOURNMENT

Having no further business, the regular meeting adjourned at 7:21 p.m.