

RICHMOND SCHOOL BOARD OF TRUSTEES
REGULAR MEETING
August 10, 2023
MINUTES

- CALL TO ORDER The meeting was called to order at 6:07 p.m. Led the flag salute.
- MEMBERS PRESENT Sadie Albonico, Adam Runyan, Daniel Bertotti, Nick McBride (via telephone)
- MEMBERS ABSENT Tracy Langslet
- OTHERS PRESENT Brian Boyer, Jeanette Goni, Tim Andersen, Brian Boyer, Amy Matchniff, Mandy Cox
- PUBLIC COMMENT No Public Comment
- AGENDA
- APPROVAL MSCU (Runyan/Bertotti) approved the agenda.

RCA

- RCA REPORT 4.1.1 The Superintendent provided an update on behalf of RCA. He informed the Board that RCA will be have the Opt-Out Fundraiser again this year. He also announced that Kona Ice would be at the Back to School BBQ.

Superintendent Report

- INTER-DISTRICT
ENROLLMENT 4.2.1 The Superintendent reported the approval and denial data regarding inter-district requests to enroll at Richmond School.
- 23/24
ENROLLMENT 4.2.2 The tentative enrollment for the 23/24 school year was reported at 191.
- 23/24 STAFFING
LEVELS 4.2.3 The Superintendent reported that all grade levels have been staffed.
- ELOP UPDATE 4.2.4 The Superintendent updated the Board of the camps that occurred during summer under ELOP. He further discussed how programs were going to be scheduled before and after school under the guidelines of the Expanded Learning Opportunity Program (ELOP) for the 23/24 school year.
- STUDENT BODY
UPDATE 4.2.5 The Superintendent provided information regarding a fundraiser with the Reno Aces for the general student body account.

Director of Buildings and Grounds

- FUEL TANKS
UPDATE 4.3.1 Tim reported he was waiting to hear back from the county regarding the tanks. In addition, he reported that County stated the property behind the gym is now considered Richmond property.

TK BUILDING
UPDATE

- 4.3.2 Tim reported the server was moved and installed in the former ball closet. The staff room was moved to the building across from the library. The building was split to create a makerspace/art lab. Tim stated future plans are to bring water and sewer to that building. Mrs. Huffman is now sharing a building with special education.

SUMMER
PROJECTS

- 4.3.3 Tim reported the following completed summer projects. The new kitchen equipment was installed and the need to replace the kitchen window. Changes were made in the pantry. Carpets and vinyl flooring were professionally cleaned. The septic was pumped. Benches were sanded and painted around the playground. HVAC was serviced. New equipment shed purchased and delivered. Created new gardening areas and tree rings. Major fire alarm system repair to upper grade classrooms. Rugs were pressure washed. The floors in the multi-purpose were buffed. Tim reported the ramps are a struggle due to rust.

GYM FLOOR
UPDATE

- 4.3.4 Tim reported that NCSIG approved to have the gym floor sanded down and repainted. He announced the school received a check from NCSIG for \$60,000.

Certificated Staff and Classified Staff ReportCERTIFICATED
STAFF

- 4.4.1 Amy Matchniff reported to the Board on behalf the certificated staff. She discussed EB Academics Training, the recent DC/New York Trip, Kelley Plan attending ELOP training, and teachers prepping for the new classes. She also announced Cross Country would be starting September 18.

CLASSIFIED
STAFF

- 4.4.2 No Report

Curriculum/Student Performance

MAP TESTING

- 5.1 Fall MAP testing is scheduled for September - October, Winter MAP testing is scheduled for January - February, and Spring MAP testing is scheduled for May-June.

BusinessDECLARATION OF
NEED

- 6.1 MSCU (Runyan/Bertotti) approved the Declaration of Need for Fully Qualified Educators.

CONTRACT W/D. NOAH
MUSIC PRGM

- 6.2 MSCU (Bertotti/Runyan) approved the Contract for Special Services with Derrick Noah regarding 23/24 Music Program.

- CONTRACT W/SETH ANDERSON 6.3 MSCU (Runyan/McBride) approved the Contract for Special Services with Seth Anderson regarding 23/24 Agriculture Club.

- PARAPROFESSIONAL HIRE - P. HENRY 6.4 MSCU (Runyan/Bertotti) approved the hiring of Paige Henry as a Paraprofessional.

- 23/24 STIPEND MOU 6.5 MSCU (Albonico/Runyan) approved the Stipend MOU with Certificated for the 23/24 school year.

- 23/24 MASTER AGREEMENT 6.6 MSCU (Runyan/Albonico) approved the 23/24 Master Agreement w/LCOE.

- RESOLUTION 23/24-1 6.7 MSCU (Albonico/Bertotti) approved **Board Resolution 23/24-1 Approving the Education Protection Account (EPA)**

- COUNSELOR CONTRACT 6.8 MSCU (Runyan/Bertotti) approved the contract for School Counselor with Melissa Huffman.

- MOU W/SSD SCHL COUNSELOR 6.9 MSCU (McBride/Runyan) approved the MOU between Richmond School and Susanville School District regarding counseling services with Melissa Huffman.

- DEVELOPER FEE STUDY 6.10 (Albonico/Runyan) to approve conducting a Developer Fee Study with Jack Schreder & Associates.

Ayes - Albonico, Runyan, Bertotti
 Noes - None
 Abstention - McBride

- INCREASE SPENDING THRESHOLD 6.11 (Runyan/Albonico) to approve increasing the spending threshold from \$5,000 to \$10,000.

Ayes - Albonico, Runyan, Bertotti
 Noes - McBride
 Abstention - None

- LAVA BEDS FIELD TRIP 6.12 MSCU (Runyan/Albonico) approved the 5th Grade overnight Field Trip to Lava Beds - September 14-15, 2023.

Minutes

- 7.1 (Bertotti/Albonico) to approve the minutes of the special meeting on June 22, 2023.

Ayes – Albonico, Runyan, Bertotti
 Noes – None
 Abstention – McBride

- 7.2 (Runyan/Bertotti) to approve the minutes of the regular meeting on June 23, 2023.

Ayes – Albonico, Runyan, Bertotti
 Noes – None
 Abstention – McBride

- 7.3 (McBride/Runyan) to approve the minutes of the special meeting on June 26, 2023.

Ayes – Albonico, Runyan, McBride
 Noes – None
 Abstention – Bertotti

Policy

- 8.1 Annual Review of Policy 6145 - Extra Curricular and Cocurricular Activities.

Warrants

- 9.1 (Albonico/Runyan) to approved the warrant list(s) for June

General:	\$125,094.55
Cafeteria:	299.86
Deferred Maint.:	<u>3,390.00</u>
	\$128,784.41

Ayes - Albonico, Runyan, Bertotti
 Noes - McBride
 Abstention - None

Correspondence

No Correspondence

Information: Comments from Board Members

The Board expressed concern regarding parents to be reminded of PLC minimum days. The Board also expressed concern regarding the Google Calendar on the website.

Closed Session

- 12.1 Pursuant to Government Code Section 54954.5, the Board met in Closed Session regarding Public Employee Evaluation of Performance:
 - Superintendent/Principal

Reconvene Open Session

- 13.1 No Action Take in Closed Session

ADJOURNMENT

Having no further business, the regular meeting adjourned at 8:57 p.m.