



Richmond Elementary School District

700-585 Richmond Road E
Susanville, CA 96130

Telephone (530) 257-2338
Fax (530) 257-6398

November 20, 2020

Dear Richmond Community,

This morning at approximately 8:45 a.m. we were notified by Lassen County Public Health that a student in our 5th/ 6th Cohort has tested positive for Covid-19.

As a result, we will be closing our 5th/ 6th cohort until November 30, 2020, effective this morning. The Richmond office will be calling each 5th and 6th grade parent to come pick up their student in the next hour.

We will continue to keep the Richmond community informed if we have additional information.

We will be conducting contact tracing today to notify any family who was in close contact with the student. Because of privacy laws, we will not be identifying the student or provide any information about the student.

All other Richmond Elementary student cohorts will remain in session throughout the day, until we release students at 12:45 today.

Please feel free to call our main office if you have any questions.

This Communication is being sent to: Richmond Board of Trustees; Richmond staff and teachers; Richmond families (email and all-call and website); Lassen County Office of Education

Sincerely,

Sabrina Greiten
Superintendent/ Principal

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Sabrina Greiten, Superintendent/Principal