

Richmond School

Parent/Student Handbook

17/18 School Year



Richmond Elementary School District

700-585 Richmond Rd.

Susanville, CA 96130

(530) 257-2338 Phone

(530) 257-6398 Fax

(530) 257-6163 Attendance Line

Richmondelementary.com

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“Communication is the real work of leadership.”

The Richmond School District is governed by a five-person Board of Trustees. The Board meets publicly at 7:00 P.M. in the library on the second Thursday of each month. Agendas are posted in the bulletin board case by the office door. Persons wishing to be on a mailing list to receive agendas should contact the office.

Board of Trustees	
Member	Term Expires
Patrick Walton	2020
Heather Marsh	2020
Jarrett Ellena	2018
Mark Rotlisberger	2018
John Wilczynski	2018

Uniform Complaint Policy

The Board encourages public input and recognizes that concerns and complaints will arise. Richmond maintains uniform complaint policies and procedures.

The public is encouraged to resolve their complaints at the earliest level and time possible, dealing first with any staff members involved. If the problem is not solved, parents can contact the principal. The Board of Trustees is also available to provide assistance, but only after other avenues have been unsuccessful. Copies of the procedures and policies governing complaints, and the accompanying forms, are available in the office.

As many of the parents of Richmond students work shifts, conferences with the principal can

be scheduled in the early evening or before school.

Communication is of the utmost importance at Richmond. The *Rebels Report* will be sent home twice a month. The newsletter provides information on upcoming events, student achievement, related community and county activities, and general school-wide information. It is also posted on the website.

Teachers will also provide classroom news. In grades 4 – 8 progress reports will be sent home periodically. Information can also be found on the website and the signboard. For students in 4th-8th grades, Schoolwise Gradebook is available. This allows parents to log onto their students’ accounts at any time to view their grades.

Richmondelementary.com, contains information about our school, individual classrooms, homework and special activities. Please let us know if additional information can be provided on our website.

In an effort to further increase communication, Richmond has implemented an automated system for relaying calls to the entire parent community. This system allows us to relay emergency information such as a school closure, important reminders, and calendar changes.

Kid friendly web sites...

- <http://kids.yahoo.com/learn>
- <http://www.askkids.com>
- <http://www.kids.gov/>
- <http://www.kidsclick.org/>
- <http://www.kidsites.com/>
- <http://www.cyberkids.com>

“The important thing is not so much that every child should be taught, as that every child should be given the wish to learn.”

Sir John Lubbock (1834 - 1913)

The **Mission of Richmond School** is to provide in a small school atmosphere

- the highest possible, quality education;
- strong community connections;
- a strong foundation;
- preparation for each educational level in academics, athletics, the arts, technology, citizenship, and enrichment;
- excitement and desire for life long education.

Education is a shared responsibility between the school, the student, and the home.

District Responsibility

The primary responsibility of the District is to maintain policies that support activities and materials that promote learning.

Teacher Responsibility The primary responsibility of the teaching staff is to provide a learning environment in which all students can learn and develop an interest in lifelong learning.

Student Responsibility

The primary responsibility of the student is to learn and to do so in a manner that does not prevent others from learning. The student is responsible for coming to school prepared to learn, for returning notes,

completing homework, and being prepared for tests. The responsibility for good behavior and good study skills rests with the student.

Parent Responsibility

The primary responsibility of the parents is to assist their student in being prepared for instruction by making sure their child is well rested, properly fed, and prepared for school. It is the parents' responsibility to provide regular attendance, to establish a time and place for homework, to help students develop a habit of remembering notes, library books, assignments, and homework. It is the responsibility of the parents to stay informed about school.

Homework is a major responsibility for students. Administrative Regulation 6154 provides guidelines for homework at Richmond. A copy can be obtained in the office.

Homework Tips.....

- ▶ Stay informed
- ▶ Provide a quiet, well-lit place
- ▶ Have the materials he/she may need
- ▶ Be positive
- ▶ Set a time that works for the family
- ▶ Reward success
- ▶ Set a timer

(If it takes too long, talk to the teacher)

All of the teachers at Richmond meet the criteria for Highly Qualified under the Every Student Succeeds Act (ESSA) guidelines.

Management Team

Vicky Leitaker – Superintendent/Principal
Tim Andersen - Director of Maintenance
Jeanette Goni - Office Manager

Richmond Teachers

Mrs. Amy Clingensmith- Kindergarten
Mrs. Linda Treece - Grade 1
Ms. Amy Phillips – Grade 2
Mrs. Minette Hutchinson – Grade 3
Mrs. Heather Cluck - Grade 4
Mrs. Dede Heimbigner - Grade 5
Mrs. Salome Shaw- Grade 6
Mr. Darrin Wakley - Grade 7
Mrs. Sarah Loflin- Grade 8
Mr. Jon Landerman - Resource Specialist

Richmond Classified Staff

Mrs. Cheryl Phillips - Classroom Aide
Mrs. Penny Valentich - Classroom Aide
Mrs. Mandy Cox - Classroom Aide
Mrs. Linda Lile - Classroom Aide
Mrs. Brandi Elison - Classroom aide
Mrs. Teresa Rule- Classroom aide
Mrs. Chalea Reil - Secretary
Mrs. Tonia Mallory – Library Clerk
Mrs. Alex Harwood - Computer Tech
Mrs. **Jennifer Painter**- Kitchen
Open Position – Custodian
Mr. Michael Soria-Custodian

Volunteers We can't do it without you!

Volunteers are a valuable source of assistance to Richmond School. Parents and community members are needed to help in the classroom, serve as chaperones, read with students, prepare materials, and provide many other

valuable services. If you would like to volunteer, please contact the office or your student's teacher.

Chaperones

Adults are often needed to provide adequate supervision of students involved in school activities such as dances and field trips. Chaperones must be 21 years of age and approved by the principal. All chaperones will participate in a discussion of their responsibilities prior to the activity.

Parent Drivers

Parents wishing to volunteer to drive students for school activities must fill out **Form E 3541.1** and present proof of insurance. Parents are asked to bring in driver certification forms at the beginning of the year, or well in advance of any field trip they may wish to go on. This form is available on our website.

Richmond Site Council

The Site Council is a group of parents, teachers, and other school employees that advise the school board on various aspects of elementary education. The Site Council meets approximately once a month and is composed of five parents and five staff members. The Site Council is responsible for writing and maintaining a school plan based on the funds received from the state and federal government. Meetings are open to the public.

RCA

The Richmond Community Association (**RCA**) is the parent/teacher/community organization for Richmond School.

Information about **RCA** can be found at *richmondelementary.com*. Information is also posted on a bulletin board near the office. It meets monthly to plan activities and fundraisers for the students and the school. Meetings are scheduled for the first Thursday of each month at 2:45 PM in the staff lounge. (Meetings are subject to change.) Watch for reminders in the *Rebels Report*.

RCA's primary goal is to support the students at Richmond. Contributions from the RCA include teacher supplies, student assemblies, student awards and the annual Halloween Carnival.

To be able to assist the staff and students at Richmond, RCA must use fundraisers. Each year RCA conducts two book fairs, an energy raffle, t-shirt and sweatshirt sales and the following on-going fundraisers:

General Foods Box Tops

Students and community members are asked to save General Mills box tops and UPC labels. Last year alone, your box tops brought in over \$500!!!

Other Fundraising

Through the year, student groups also sponsor fundraising. Each September a fundraising calendar is adopted by the Board of Trustees in an effort to prevent overlapping. The eighth grade raises funds to support the end of the year activities. The seventh grade hosts the annual tri-tip dinner with the sixth grade selling dessert. The Richmond yearbook

will be available for order throughout the year.

Fingerprinting

All parents who plan on staying overnight with your children on a school sponsored event must be fingerprinted. Please call the office if you have questions.

"Education is not filling a bucket, but lighting a fire."

William Butler Yeats (1865-1939)

Enrollment/Immunizations

An original birth certificate and immunization record must be presented for all students who enroll in school. All California immunization requirements must be met. Kindergarten students must also provide an Oral Health Assessment.

Students will be required to present documentation of a three dose series of hepatitis B immunizations prior to entering kindergarten. Please refer to the immunization guide at the back of this handbook for more information.

The state of California requires all students entering seventh grade to have a Tdap booster for pertussis.

Interdistrict Transfer Agreement Requests

Parents of all students accepted as interdistrict transfers must complete the interdistrict contract per **Administrative Regulation #5117**.

Student Records

Student records are available for inspection by their parent or guardian. Arrangements to view records should be made in advance.

All student records are confidential and will be open for inspection in accordance with the law.

Illness/Medication

When a student becomes ill at school, the office will notify his or her parents and arrange for transportation home.

Students must be in school to learn! **Please verify all absences.** You may leave a message on the attendance line at 257-6163. Emergency medical cards will be maintained on all students and it is very important that the information given is current. *Please notify the office as soon as there is a change in the information.*

When it is necessary for a student to take medication at school, a signed doctor's note must be on file in the office. **The school will not dispense even over-the-counter medication, such as Tylenol or cough drops, without a doctor's note.**

Reminder: Please update your student's medical card whenever necessary.

Transportation Arrangements

The office needs to know what after school arrangements are made for your student. Students may not ask others for rides in the parking lot or ask to call home. We ask

parent drivers to be supportive of this, as it is a liability concern.

Many of our students share rides or car pool. Please notify the office with whom your child has permission to ride. If these arrangements change, please notify the office.

Arriving Late/Leaving Early

Students are encouraged to be on time and to stay the entire school day. However, if it is necessary for a student to arrive late or leave early, parents or guardians must come to the office and sign the student in/out.

*"We cannot always build the future for our youth, but we can build our youth for the future."
Franklin D. Roosevelt (1882 – 1945)*

Independent Study

The state no longer recognizes excused absences for the purpose of funding. However, parents are still asked to confirm absences and excused and unexcused absences are still tracked. *Independent study contracts are only available for five days or longer.*

When students expect to be away from campus for more than five days, an independent study contract may be arranged. Parents must notify the office at least two days in advance. Students will be given credit for work completed, and the district will receive credit for the student attendance. Work must be turned in and graded.

Dress Code

Students should be dressed and groomed in good taste. Clothing should be neat, clean and appropriate. Any clothing that interferes with classroom learning or safety, such as chains, is not appropriate.

1. Blouses and shirts will cover front, back, and midriff. Underwear will not be visible. No spaghetti or razor straps or tank tops will be worn.
2. Short shorts will not be worn. Shorts, skirts, and dresses must be mid thigh in length.
3. Pants must be hemmed and worn at the waist. Pants must stay up without a belt and not touch the ground. Sagging pants and/or jeans with holes above the knee are not allowed.
4. Shoes will be laced and tied. No flip flops or high heels are allowed. Sandals must have a heel strap. Students must be able to participate in recess and P.E.
5. Clothing with off-color references will not be worn (including alcohol and cigarette ads.) No fish net or spandex will be worn.
6. Hats will be worn as intended, bill forward, and will not be worn inside a classroom.

When inappropriate clothing is worn, students will be asked to use clothing from the office to avoid losing class time.

Calling Home/Using the Phone

Don't forget.... the office will not call home for homework, books, instruments, uniforms, or permission slips!!!
Arrangements for rides after school or for

going home with friends must be made in advance.

Student Use of Cell Phones Students may have cell phones at school. However, they must register the number in the office. Cell phones will be kept turned off during the school day so students will not receive incoming calls or text messages. Cell phones will not be used to photograph students, teachers, or materials during the school day.

During after school events or school related events, such as ball games, dances, and other county-wide events, it is expected that students are there to participate in or observe those events. Students carrying cell phones will be expected to use them only as needed to arrange transportation home. Cell phones used inappropriately will be confiscated. Cell phones may be used after school by students in 5th-8th grade in the designated cell phone area.

Trimester Grading System

Richmond maintains a trimester grading system. All students will receive report cards three times a year; November, March, and June. Parent conferences are held at the first trimester and as needed throughout the school year.

Deficiency Notices

Education Code Section 49067 requires that a parent or guardian be notified when a student is in jeopardy of failing a class. Deficiency notices are sent out mid-trimester for students in grades 4 – 8 who are in danger of receiving a D or an F in one or more subjects.

Student Standards

Richmond has adopted content standards in all grade levels for all subject matter. These standards meet or exceed the standards set by the State of California.

Each classroom teacher prepares a yearlong plan outlining how standards will be met. These are posted on the classroom web page and provided to parents at Back-To-School Night.

Graduation Requirements

Per Board Policy 6146.5 a student must earn a total of 36 trimester units in the seventh and eighth grades in order to earn a diploma. A unit is earned for each trimester of instruction in a subject area that is passed with a D or better grade.



Subject Area	Units Taken	
	7 th	8 th
Reading	3	3
English	3	3
Social Studies	3	2
Math	3	3
Science	3	3
P.E.	3	3
US Constitution		<u>1</u>
	18	18



The awarding of a diploma will be based strictly on academic achievement and attendance. However, citizenship will be a factor in the student's participation in graduation exercises and activities. In the event a student is unable to participate in graduation-related activities due to poor citizenship, the diploma will be mailed.

Students absent for unexcused reasons for more than 20% of the 7th or 8th grade years may not be eligible for a diploma.

Student Recognition

Student performance is recognized at each trimester. Students who receive a 4.0 grade point will receive a scholarship pin. Students with a grade point average of 3.5 to 3.99 receive a gold star and those students with grade points between 3.0 to 3.49 will receive a silver star.

Citizenship/Classroom Awards

Each trimester, each classroom will recognize students for citizenship, attendance, classroom performance and student activities. Parents are always welcome to attend these assemblies.

National School Lunch Program

Richmond participates in the National School Lunch Program. Free and reduced lunches are available for qualified students. Applications will be given to all students the first week of school and are available in the office at any time.

Individual lunches sell for \$2.75 each and individual milks sell for \$.30. The reduced price lunch is \$.40. Adult lunches are \$3.50 each. Students are asked to bring lunch money directly to the office when they arrive at school, prior to the first bell. Prepayment is encouraged, but students will be allowed to charge up to five (5) days of lunches.

Offer vs Serve... Five food items from the following food categories will be provided each day: meat/meat alternative; milk; fruits/vegetables; and grains/breads; Students may decline up to two items.

Menus for the coming month will be posted on the website towards the end of each month. Those students who bring lunches from home should not bring soft drinks. On field trips sack lunches can be provided by the cafeteria. Students need to request these three days before the event.

Students who require special dietary food or accommodations must complete the form.

MEDICAL STATEMENT TO REQUEST SPECIAL MEALS AND/OR ACCOMMODATIONS.

This document must be signed by a licensed physician or physician's assistant. A copy of this form is available in the office.

The cafeteria menu will be peanut free. Students with sack lunches may bring peanut products. However, students must not share food. Students are expected to clean up the table area and be careful about disposing of garbage.

In the operation of the Richmond National School Lunch Program, no child will be discriminated against because of race, sex, color, national origin, age, or handicap.

Cafeteria Rules

1. Students will touch only their own food; There is no sharing.
2. Canned sodas and other soft drinks will not be brought from home.
3. Food will not be thrown.
4. Students will leave the cafeteria only after being dismissed.
5. Students are expected to clean up after themselves.

Richmond Library...The library is staffed five hours a day. The Follett software system allows staff and students to do title and topic searches from any computer on campus. A library consultant will also be available to provide instruction in search techniques to students in the middle and upper grades.

Technology Program ... Richmond students are fortunate to have their own Intel devices plus two labs-one with 32 computers and the other with 10 computers. All classrooms receive instruction and the district has adopted technology standards. Students must meet standards in word processing, use of the internet, data base and presentation software.

Lassen County Office of Education

Richmond receives special services such as testing, speech therapy, and health screening from the Lassen County Office of Education. A resource specialist program, operated by the Lassen County Office of Education, is maintained part time on the Richmond campus. The resource program assesses students, provides individual and group help, and assists the classroom teacher.

Student Study Team

If you have any concerns over your student's progress and believe additional help or enrichment may be needed, please contact your student's classroom teacher. Teachers meet regularly as a **Student Study Team** to discuss student progress and to make recommendations for special services.

Gifted and Talented Education

The Richmond **GATE** program provides identified students with exposure to various differentiated curriculum within the regular school curriculum. There are strict guidelines for qualifying for the GATE Program. GATE students in 4th-8th grades may attend an afterschool program. If you believe that your child is GATE and/or want your child tested, please call the office or contact your child's teacher. Incoming 4th grade students will be tested in the fall based on test scores, parent request, and/or teacher request.

CAASPP Testing

Students in third through eighth grades will be given the CAASPP (California Assessment of Student Performance and Progress) testing in the spring. Test results in the spring of 2017 results were sent to parents in July. If you have any questions regarding the results, please contact us. Students in 5th and 8th grades were given the science pilot test. No results will be calculated.

Scholastic Reading Counts

Students will be able read books and take quizzes to check their comprehension. Prior to

reading a book, parents can look online to see if there is a quiz. The web address is <http://src.scholastic.com/bookexpert//default.asp?UID=DE30C72276774C35BA553037CCAAC730&subt=0&Test=NA>

Activities...

Richmond Elementary School provides a full slate of both extra and co curricular activities.

Eligibility

Richmond supports the concept that **all eligible** students will be allowed to participate. Tryouts will not be used for participation, and therefore it is recognized that student skill level and experience may differ within a team. Coaches are encouraged to provide as much participation/play time as possible for team members to allow them to learn and improve, while maintaining standards of performance.

1. All students involved in team sports, including Drill Team, must provide documentation of a current physical. Physicals must be dated **after July 1** of the school year. They are available on our website.
2. Students must maintain a grade point of 2.0 and receive no failing grades. Initial eligibility will be determined by the grades of the trimester preceding the season. (Education Code Section 35160.5) Grades will also be monitored during the season. A team member may lose practice and play time based on missing assignments and poor classroom performance.

3. Probationary status may be available for the student athlete who falls below the 2.0 grade point. A request for probationary status must be made to the principal by the parent.
4. A student's eligibility for participation in extracurricular activities may be suspended as a result of poor citizenship and/or disciplinary actions.
5. Students and parents will sign a participation contract.

Co curricular Activities...

A **co curricular activity** is one that "may be associated with the curriculum in a regular classroom".

Leadership... Student Leadership will assist with the student and school activities. Members will be selected in September.

Spelling Bee...The Lassen County Spelling Bee is usually held in January. There are two divisions, one for students in grades fourth through sixth and one for students in grades seven and eighth. Students practice before or after school and representatives to the Lassen County Bee are determined at a local Richmond Spelling Bee. County winners are eligible to participate at the state level.

Geography Bowl...The Lassen County Geography Bowl is usually held in December and follows guidelines set by National Geographic. Two teams represent Richmond, one from grades fourth through sixth and one from grades seven and eighth.

STEAM Fair (Science Fair)...All grade levels at Richmond are given an opportunity to participate in class projects and/or individual projects. Held at Richmond during March, the Lassen County STEAM Fair draws hundreds of entries. Numerous community awards are given as well as place ribbons.

Extracurricular Activities...

An **extracurricular activity** "is not part of the regular curriculum, is not graded, and does not take place during school hours." (i.e. athletics.)

Richmond is a member of the Lassen County Elementary Athletic League (LCEAL). Other members include Herlong/Fort Sage, Westwood, Shaffer, Johnstonville, Susanville, and Janesville. For team sports, an effort is made to schedule one home game and one away game during each season. On occasion other teams from the surrounding area are invited for competitions.

The philosophy at Richmond is "*play to win within the context of allowing each team member a maximum amount of game time.*"

Cross Country...One team for grades K – 8 is sponsored. Students practice at Richmond, but Cross Country meets are held at Susan Hills Ranch Park behind Meadow View School.

Basketball...One seventh grade team and one eighth grade team is sponsored for boys and girls. The girls' season begins in mid October and ends the Friday before Winter break. The boys' season begins the week after winter break and ends the first week in March. Five home games, five away games, and two league

tournaments are usually scheduled for both boys and girls.

Volleyball...One seventh grade team and one eighth grade team is sponsored for girls. The season generally runs March 15 through May 1. Students generally participate in five home matches and five away matches and one tournament.

Track...An effort is made to attend three track meets during April and May. Students in grades sixth through eight are invited to participate. Some practices may be held at Lassen High School.

Drill Team...Drill Team is a yearlong commitment. Some years the emphasis is on cheerleading and some years the emphasis is on dance. This is dependent on the interest of the girls and the advisor.

They will perform at boys' basketball games. They do not perform during the girls' basketball season. The squad may also perform at the Grizzliette Show and other exhibitions during the year.

Transportation...Depending on the number of students involved and the distance traveled, transportation will be by parent drivers. For those events held during any part of the school day, a parent permission slip will be required. If tournaments for any sport are during a school day, students will only be allowed to leave class 15 minutes over and above the travel time it takes to arrive at the school hosting the tournament.

Uniforms...When uniforms are required students will be asked to check them out and

will be responsible for replacing them if lost or damaged.

Practices/Games/Performances

Coaches are expected to maintain an attendance list. Students will be expected to attend all games and functions related to the activity. If unable to attend, the team member is responsible for notifying the coach or advisor. Attendance will be a factor in participation. Students who leave school during the day, unless for a dental or doctor appointment, will not be eligible to participate that day. Students who receive a detention are not eligible to participate on the day detention is served. An effort will be made by coaches and advisors to limit games and practices to three days a week.

A preseason, or pre activity, meeting will be held. At this time, coaches will provide schedules, review specific team rules and expectations, and answer questions. Parents and students are expected to attend.

Parent and Spectator Guidelines

- ▶ **Please** cheer for your team or student, not against the opponent.
- ▶ **Please** remain in the spectator and/or audience area during the activity. ▶ **Please** don't advise the coach/advisor on what to do.
- ▶ **Please** don't prompt your student during the activity.
- ▶ **Please** don't make unkind comments about, or to, coaches, players, or officials.

“Don’t worry that children never listen to you. Worry that they are always watching you.”

Robert Fulghum (1937 -)

It is recognized that concerns may arise between parents and coaches. If you have a concern, or object to a decision made by a coach or an advisor, please wait until the following day to address your concern. This allows the coach to devote his/her time and attention to the team before and after the activity.

As the coach or advisor serves as an employee of the Richmond School District, concerns and complaints that cannot be resolved will be directed to the Superintendent/Principal. Student, coaches, and parents all represent Richmond School.

Richmond is the very best! We display that spirit whether winning or losing.

Discipline

1. Students will observe “Hands Off.” There will be no contact sports, no hitting or kicking, no inappropriate touching. Play fighting is not allowed. There will also be no PDA (Public Display of Affection).
2. Students will be supervised at all times. The following areas are off limits to students: doorways, between/behind buildings, the culvert, the landscaped areas and parking areas. The apparatus

is for grades K – 4 only. Students may not enter a classroom if no adult is present.

3. Students will use the playground and the equipment in a safe and reasonable manner.
4. Students will not spit on the school grounds.
5. Students will use appropriate spoken language and body language at all times.
6. Students will be tobacco, drugs, and alcohol free.
7. Dangerous objects or weapons of any kind are not allowed and can result in immediate expulsion.
8. Students will not bring gum or candy to school. Snacks may be eaten only at permitted times.
9. Students will not bring electronic devices, sports equipment, roller blades, skateboards and other personal property without permission from the principal.
10. Students will respect the rights, privacy, and property of other students.

School Wide Discipline

Richmond School uses a school-wide lunch detention system for behavior and/or class work/homework. When lunch time detentions are assigned the following applies:

- Detention is served in the library during lunchtime.
- Detention first, lunch last.
- Work is expected and is graded.
- Miss one, serve two.
- 6th-8th Grade-3 detentions = demerit
- 4th -5th Grade-5 detentions=demerit

Students that have NO detentions all year will be invited to the detention-free BBQ at the end of the year. Students that have no detentions for each of the trimesters will be provided with a special treat to reward their good behavior.

In fourth-eighth grades, Richmond uses a school-wide discipline system using demerits. Demerits can lead to lunchtime detention, a parent conference (which will include the principal, teacher, parent, and student) or a loss of eligibility. A loss of eligibility refers to sporting events, dances, and/or field trips. Rules and consequences are reviewed with the students during the first week of school. A third demerit will result in On Campus Suspension.

Each classroom will also have a classroom discipline plan. This plan will be sent home to parents at the beginning of the year. It

may include time outs, loss of recess, office referrals, and lunchtime and/or after school detention (with your child's teacher) if necessary.

Demerits 5th – 8th

1 st Demerit*	Parent Contact Lunch Detention
2 nd Demerit*	Parent Contact Parent Conference
3 rd Demerit*	Parent Contact On Campus Suspension (OCS) Ineligibility

*Fighting, destroying property, stealing, bullying/threatening others, and displaying out of control behavior can lead to automatic removal, suspension, and/or expulsion.

On Campus Suspension

On Campus Suspension is served in the library and lasts all day. Students must report to the library as soon as they are on campus. Breaks will be given, but no recess time will be allowed. Lunch will be eaten in the library. Dismissal will be after other students are off campus.

TRRFCC

Consequence

- **Trustworthiness**
 - Dishonesty 1 demerit
 - Off Limits 1 demerit
 - Stealing 1 demerit
- **Respect**
 - Foul Language 1 demerit
 - Clothing 1 demerit
 - Defiance 1 demerit
- **Responsibility**
 - Excessive missing work 1 demerit
 - Gum or candy at school
 - Cell phone abuse Confiscation
- **Fairness**
 - Unsportsmanlike behavior 1 demerit
- **Caring**
 - Unkindness to others 1 demerit
 - Bullying 1 demerit
- **Citizenship**
 - Unsafe use of equipment 1 demerit
 - Destroying property 1 demerit
 - Alcohol, tobacco, drugs Suspension/
Expulsion
 - Weapons Suspension/
Expulsion
 - Fighting Suspension/
Expulsion