

- 7. **Minutes**
 - 7.1 Approval of minutes of the regular meeting on September 10, 2020 ACTION
 - 7.2 Approval of minutes of the special meeting on September 17, 2020 ACTION
 - 7.3 Approval of minutes of the special meeting on September 24, 2020 ACTION
- 8. **Policy**
- 9. **Warrants**
 - 9.1 Approval of warrant list(s) for October ACTION
- 10. **Correspondence/Board Comments/Proposals**
- 11. **Adjournment**

Summary 9-9-19
7/23/2019 through 10/5/2020

Category	7/23/2019- 10/5/2020
INCOME	
General	
Calif Future Busines Leaders of America	995.44
Eighth Grade	4,185.48
Fifth Grade	59.18
Gate	759.33
General	3,168.84
Leadership	6,128.03
Seventh Grade	4,612.49
Sixth Grade	741.90
Sutter's Fort	3,398.23
Third Grade	113.00
Yearbook	3,306.64
TOTAL General	27,468.56
TOTAL INCOME	27,468.56
OVERALL TOTAL	27,468.56

RICHMOND SCHOOL BOARD OF TRUSTEES
REGULAR MEETING
September 10, 2020
MINUTES

CALL TO ORDER Nicholas McBride called the meeting to order at 6:28 p.m.

PUBLIC COMMENTS No public comment

MEMBERS PRESENT John Wilczynski, Patrick Walton, Heather Marsh, and Nicholas McBride

MEMBERS ABSENT Mark Rotlisberger

OTHERS PRESENT Sabrina Greiten, Jeanette Goni, Tim Andersen, Heather Cluck, Amy Matchniff, Ida Bruce, Adam Runyan

CLOSED SESSION Nicholas announced no action was taken in closed session.

AGENDA MSCU (Wilczynski/Marsh) approved the agenda.

Superintendent Report

SCHOOL
OPENING

6.1.1 Sabrina stated the school opening was successful and the students are happy to be at school.

SHEEP FIRE
EVACUATION

6.1.2 Sabrina advised the Board that a J-13A Waiver would be prepared and brought before the Board for approval regarding the days the school was closed due to the Sheep Fire.

STUDENT
ENROLLMENT

6.1.3 Sabrina stated enrollment was at 213. She let the Board know that Linda Lile was doing well in kindergarten.

SCHOOL REOPENING
PLAN

6.1.4 Sabrina stated that following the plan is going really well and she and staff are making some adjustments.

CONTINUATION OF
LEARNING PLAN

6.1.5 Sabrina stated she would be bring the plan before the Board at the September 17th meeting as a public hearing. She reminded the Board that there is no LCAP this year. Nick asked if Vicky was aware she did not need to do the LCAP. Sabrina confirmed that Vicky was aware.

FIELD TRIPS &
ELECTIVES

- 6.1.6 Patrick asked if field trips were cancelled for the entire year. Sabrina clarified that field trips were cancelled for the time being. Sabrina noted that SRC was suspended because of the possibility of distance learning and the inability to test. Sabrina discussed electives may be addressed in classrooms and amongst cohorts.

Director of Buildings and GroundsSCHOOL
OPENING

- 6.2.1 Tim updated the Board that the school had yet to receive the touchless water filling stations as of the date of the regular meeting; but had confirmation that they had been shipped. Tim explained that a filling station would be placed in the gym and another in the multi-purpose room.

Tim reported that the playground is disinfected frequently. He said that the school goes through a lot of disinfectant. He stated he found product that may be better and more natural. He said it was citrus based. He said it was important to keep the playground open for the students.

It was discussed that there needed to be an update on the gym paint project and the facility master plan. Tim stated that he didn't think the paint project will happen this year. He said the project went out to bid twice. The first time both bids were rejected. Tim then said the bids were late and then rejected the second time.

Tim confirmed that students are drinking water. There was discussion regarding water bottles for students. Nick said he would look into prices.

RCA

Ida Bruce passed out the agenda from the most recent RCA meeting. She confirmed that there will be no Halloween Carnival this year due to COVID-19 restrictions.

Ida discussed the election of officers for RCA:

Ida Bruce – President
 Jessica Gillespie – Vice President
 Mandy Heard – Secretary
 Victoria Haproff/Leslie Perez – Co-Treasurer

Ida discussed the idea of a contest to decorate porches and have a \$25.00 entry. She also discussed offering spirit wear two times

within the school year. She stated masks and gators would be included in the spirit wear.

Ida further discussed that the selling of energy raffle tickets would start January 29, 2021, and conclude March 5, 2021. The drawing for the energy raffle would take place March 12, 2021. She said Mandy Heard is the chairperson for the energy raffle.

Further discussion was held regarding the mandarin sales for Sutter’s Fort. Heather Cluck stated due to COVID-19 she was unsure that the mandarin sales fundraiser would happen. Heather further stated that Sutter’s Fort is closed right now through the rest of 2020. She explained that next year 4th and 5th grades would go to Sutter’s Fort and that she and Amy Matchniff had already talked, and 3rd and 4th grades would go in 2022-23. Further discussion was held regarding Lava Beds being closed and no field trips for the remainder of 2020. There was discussion of the possibility of field trips in May.

BUSINESS

HIRING 3RD/4TH
PARAEDUCATOR

- 7.1 MSCU (Walton/Marsh) approved the hiring of Nancy Noah, 3rd and 4th grade paraeducator.

MINUTES

- 9.1 MSCU (Wilczynski/Walton) approved the minutes of the regular meeting on August 13, 2020.

WARRANTS

- 10.1 MSCU (Walton/Marsh) approved the warrant list(s) for August

General:	\$ 75,154.53
Cafeteria:	308.45
Deferred Maintenance:	0.00
Developer Fee:	0.00
Capital Outlay:	<u>0.00</u>
	\$ 75,462.98

Nick introduced Adam Runyan who is running unopposed for the Richmond Board.

ADJOURNMENT Having no further business public session adjourned at 8:00 p.m. Closed session reconvened.

RICHMOND SCHOOL BOARD OF TRUSTEES
SPECIAL MEETING
September 17, 2020
MINUTES

CALL TO ORDER Nicholas McBride called the meeting to order at 5:57 p.m.

PUBLIC COMMENTS No public comment

MEMBERS PRESENT John Wilczynski, Mark Rotlisberger, Patrick Walton, Heather Marsh, and Nicholas McBride

MEMBERS ABSENT N/A

OTHERS PRESENT Sabrina Greiten, Jeanette Goni, Tim Andersen

CLOSED SESSION Nicholas announced no action was taken in closed session.

AGENDA MSCU (Wilczynski/Marsh) approved the agenda.

CURRICULUM/INSTRUCTION

PUBLIC HEARING 5.1 MSCU (Walton/Rotlisberger) to open public hearing, Continuity of Learning Plan 2020-21.

5.1.1 Sabrina went over the history of the LCAP and why the LCAP is not in place for the 2020-21 school year. She discussed the Continuity of Learning Plan focusing on distance learning as well as addressing learning loss. She said the plan includes mental health and social well being along with student engagement.

5.1.2 There was discussion of clarifying the pattern of instruction of distance learning. Further discussion of was held regarding MAP testing for distance learners. Sabrina stated that students would need a proctor and would need to come to the school to test. Other discussion took place regarding special education services and other services such as speech and free and reduced lunches. Providing library services for distance learners was also discussed.

5.1.3 MSCU (Walton/Marsh) approved to close public hearing.

BUSINESS

UNAUDITED
ACTUALS

6.1 Jeanette reviewed the 2019/20 Unaudited Actuals referring to the narrative included in the packet.

MSCU (Walton/Marsh) approved the 2019/20 Unaudited Actuals.

RESOLUTION
20/21-3

6.2 MSCU (Marsh/Walton) approved Board Resolution 20/21-3, Adopting the GANN Limit.

PUBLIC HEARING

6.3 MSCU (Walton/Marsh) approved to open the public hearing concerning the Sufficiency of Instructional Material for the 2020/21 School Year.

6.3.1 Discussion took place regarding the school’s curriculum. The adoption of new science curriculum was noted.

6.3.2 There was no input.

6.3.3 MSCU (Walton/Marsh) approved to close public hearing.

RESOLUTION
20/21-2

6.4 MSCU (Walton/Marsh) approved Board Resolution 20/21-2, Sufficiency of Instructional Material.

RESIGNATION
A. SANCHEZ

6.5 There was discussion of work hours regarding the custodian position including whether part time or full time. There was further discussion of the use of facilities by other organizations. Tim confirmed that currently other organizations are not using the school’s facilities due to COVID-19. There was further discussion to look at possibly reclassifying the custodial position to a full time position in the future.

MSCU (Walton/Wilczynski) approved the resignation of Custodian, Aurelio Sanchez-Mendoza.

RESIGNATION
B. ELISON

6.6 MSCU (Rotlisberger/Marsh) approved the resignation of Paraeducator, Brandi Elison.

ADJOURNMENT Having no further business the meeting adjourned at 6:42 p.m.

RICHMOND SCHOOL BOARD OF TRUSTEES
SPECIAL MEETING
September 24, 2020
MINUTES

CALL TO ORDER Nicholas McBride called the meeting to order at 6:52 p.m.

PUBLIC COMMENTS No public comment

MEMBERS PRESENT John Wilczynski, Mark Rotlisberger, Patrick Walton, Heather Marsh, and Nicholas McBride

MEMBERS ABSENT N/A

OTHERS PRESENT Sabrina Greiten, Jeanette Goni

CLOSED SESSION Nicholas announced no action was taken in closed session.

AGENDA MSCU (Walton/Wilczynski) approved the agenda.

CURRICULUM/INSTRUCTION

CONTINUITY OF LEARNING PLAN 9.1 MSCU (Wilczynski/Rotlisberger) approved the Continuity of Learning Plan 2020-21.

BUSINESS

WILLIAMS ACT QUARTERLY 10.1 MSCU (Wilczynski/Marsh) approved the Williams Act Quarterly.

J-13A WAIVER 10.2 MSCU (Walton/Marsh) approved the Request for Allowance of Attendance (J13-A)

ADJOURNMENT Having no further business the meeting adjourned at 6:57 p.m.

RICHMOND SCHOOL BOARD MEETING
October 8, 2020

BILL WARRANT TOTALS

AUGUST Bills – Batch #6 and #7

FUND 01	GENERAL	\$ 13,396.47
FUND 13	CAFETERIA	\$ 308.45
FUND 14	DEFERRED MAINTENANCE	\$ 0.00
FUND 25	DEVELOPER FEES	\$ 0.00
FUND 40	CAPITAL OUTLAY	<u>\$ 0.00</u>
TOTAL MONEY PAID		\$ 13,396.47

TOTAL MONEY PAID	\$13,396.47
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Vendor/Addr	Remit name	Reg Reference	Date	Description	Tax ID num	Deposit type	Fd-Resc-Y-Objt-Goal-Func-Sch-DD T9MPS	ABA num	Account num	EE	ES	E-Term	E-ExtRef
										Liq	Amt		Net Amount
100925/00	ADVANCED COMFORT CONTRAOL P.O. BOX 270668 SUSANVILLE, CA 96130												
210039	PO-210039	07/30/2020	INV 727141925-SERVICE CALL		1	01-8150-0-5800-0000-8100-0000-00	NN F			219.00	219.00		219.00
TOTAL PAYMENT AMOUNT													
100040/00	C&S WASTE SOLUTIONS OF LASSSEN COUNTY P.O. BOX 270780 SUSANVILLE, CA 96127												
210008	PO-210008	09/01/2020	SEP SERVICES		1	01-0000-0-5520-0000-8200-0000-00	NN P			420.52	420.52		420.52
TOTAL PAYMENT AMOUNT													
100976/00	CATAPULTK12 5098 FOOTHILLS BLVD. SUITE 3, #396 ROSEVILLE, CA 95747												
210007	PO-210007	09/01/2020	INV 104346-SEP WEB SERVICES		1	01-0000-0-5800-0000-7200-0000-00	NN P			69.30	69.30		69.30
TOTAL PAYMENT AMOUNT													
100088/00	FOREST OFFICE EQUIPMENT 720 MAIN STREET SUSANVILLE, CA 96130												
210023	PO-210023	09/02/2020	INV SV001223-SEP COLOR COPIER		1	01-0000-0-5800-0000-7200-0000-00	NN P			167.20	167.20		167.20
210023	PO-210023	09/01/2020	INV SV001223-SEP COLOR COPIER		2	01-0000-0-5800-1110-1000-0000-00	NN P			167.20	167.20		334.40
TOTAL PAYMENT AMOUNT													
100031/00	INLAND SUPPLY COMPANY INC PO BOX 10048 RENO, NV 89510												
210026	PO-210026	08/31/2020	INV 1806 - CUSTODIAL SUPPLIES		1	01-0000-0-4300-0000-8200-0000-00	NN P			27.83	27.83		27.83
TOTAL PAYMENT AMOUNT													

Vendor/Addr	Remit name	Date	Description	Tax ID num	Deposit type	Fd-Resc-Y-Objt-Goal-Func-Sch-DD	T9MPS	EE	ES	E-Term	E-ExtRef
Req Reference								Liq Amt			Net Amount
100534/00	KINGSLEY BOGARD LLP 600 COOLIDGE DRIVE SUITE #160 FOLSOM, CA 95630										
210040	PO-210040	07/31/2020	INV 26042 - LEGAL SERVICES			1 01-0000-0-5800-0000-7100-000-00	NE F	2,499.88			2,499.88
			TOTAL PAYMENT AMOUNT					2,499.88			2,499.88
100039/00	LASSEN MUNICIPAL UTILITY DIST 65 SOUTH ROOP SUSANVILLE, CA 96130										
210009	PO-210009	08/25/2020	45198 - STORAGE/PUMP			1 01-0000-0-5510-0000-8200-000-00	NN P	155.01			155.01
210009	PO-210009	08/25/2020	43357 - GYMNASIUM			1 01-0000-0-5510-0000-8200-000-00	NN P	53.84			53.84
210009	PO-210009	08/25/2020	45197 - COMPUTER LAB			1 01-0000-0-5510-0000-8200-000-00	NN P	290.83			290.83
210009	PO-210009	08/25/2020	35778 - PRIM MODL			1 01-0000-0-5510-0000-8200-000-00	NN P	151.55			151.55
			TOTAL PAYMENT AMOUNT					651.23			651.23
100041/00	MARTIN SECURITY SYSTEMS INC P.O. BOX 47 SUSANVILLE, CA 96130										
210031	PO-210031	08/31/2020	INV 37603-COMPUTER LAB ALARM			1 01-1100-0-5800-1110-2420-000-00	NN P	51.00			51.00
210031	PO-210031	08/31/2020	INV 37603 - FIRE ALARM MAINT.			2 01-8150-0-5800-0000-8100-000-00	NN P	120.00			120.00
			TOTAL PAYMENT AMOUNT					171.00			171.00
100916/00	MCGRAW-HILL SCHOOL EDUCATION LOCKBOX 71545 CHICAGO, IL 60694-1545										
210035	PO-210035	08/23/2020	INV 113688783001-ADDL. ELA K			1 01-0000-0-4100-1110-1000-000-00	NN F	50.25			50.25
			TOTAL PAYMENT AMOUNT					50.25			50.25
100046/00	PAYLESS BUILDING SUPPLY PO BOX 1744 SUSANVILLE, CA 96130										
PV-210028	09/04/2020	INV 2515304 - SCREWS				01-8150-0-4300-0000-8100-000-00	NN	3.21			3.21
			TOTAL PAYMENT AMOUNT					3.21			3.21

BATCH: 0006 SEP BILLS #6
Fund : 01 GENERAL FUND

<< Open >>

Vendor/Addr Remit name
Reg Reference Date Description Tax ID num Deposit type ABA num Account num EE ES E-Term E-ExtRef
Fd-Resc-Y-Objt-Goal-Func-Sch-DD T9MPS Lig Amt Net Amount

100259/00 PEE WEE ENTERPRISES
701-315 RICHMOND ROAD
SUSANVILLE, CA 96130

210041 PO-210041 09/04/2020 INV 20090402-CAMPUS WORK 1 01-8150-0-5800-0000-8100-0000-00 NN F 1,050.00 1,050.00
TOTAL PAYMENT AMOUNT 1,050.00 *

101020/00 PLUMAS-SIERRA TELECOM
P.O. BOX 1057
PORTOLA, CA 96122-1057

210010 PO-210010 08/31/2020 SEP - BROADBAND 1 01-0000-0-5900-0000-7200-0000-00 NN P 109.55 109.55
TOTAL PAYMENT AMOUNT 109.55 *

100093/00 SUSANVILLE PAINT CENTER
2217 MAIN STREET
SUSANVILLE, CA 96130

210042 PO-210042 08/18/2020 INV 10012966-PAINT 1 01-8150-0-4300-0000-8100-0000-00 NN F 248.19 248.19
TOTAL PAYMENT AMOUNT 248.19 *

101061/00 TWIG EDUCATION
P.O. BOX 606
SAN LEANDRO, CA 94577

210034 PO-210034 08/12/2020 INV 1574-ADDL. TWIG GR K 1 01-0000-0-4100-1110-1000-0000-00 NN F 697.07 697.07
TOTAL PAYMENT AMOUNT 697.07 *

TOTAL Fund PAYMENT 6,551.43 ** 6,551.43

TOTAL BATCH PAYMENT 0.00 6,551.43

TOTAL DISTRICT PAYMENT 0.00 6,551.43

TOTAL FOR ALL DISTRICTS: 0.00 6,551.43

Number of checks to be printed: 14, not counting voids due to stub overflows.

ACCOUNTS PAYABLE PRELIST
 BATCH: 0007 SEP BILLS #7
 Fund : 01 GENERAL FUND

<< Open >>

Vendor/Addr Remit name
 Reg Reference Date Description Tax ID num Deposit type Fd-Resc-Y-Objt-Goal-Func-Sch-DD T9MPS ABA num Account num EE ES E-Term E-ExtRef
 Liq Amt Net Amount

TOTAL DISTRICT PAYMENT 6,845.04 **** 0.00 6,845.04
 TOTAL USE TAX AMOUNT 159.76
 TOTAL FOR ALL DISTRICTS: 6,845.04 **** 0.00 6,845.04
 TOTAL USE TAX AMOUNT 159.76

Number of checks to be printed: 9, not counting voids due to stub overflows. 6,845.04